



MONTANA BIBLE COLLEGE

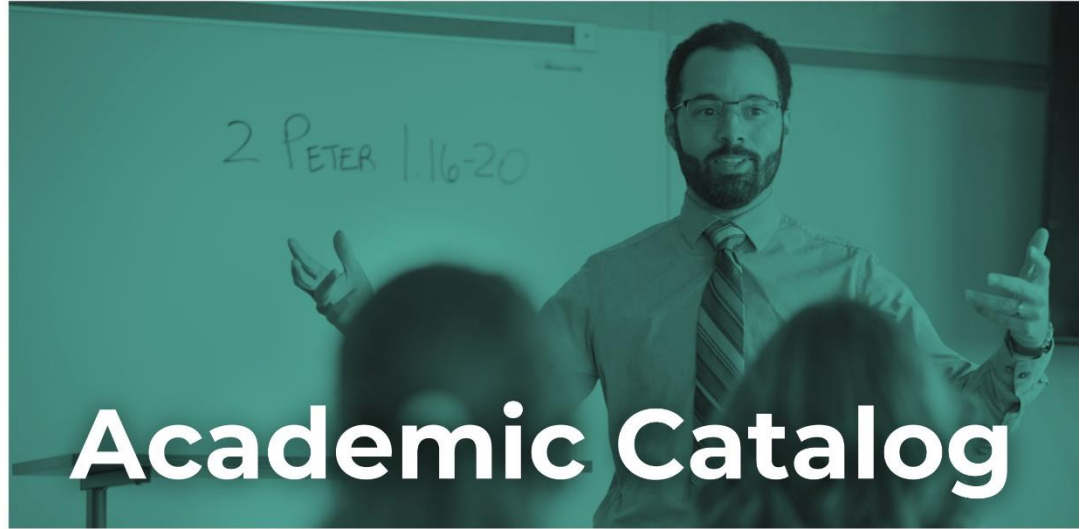


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GENERAL INFORMATION

MISSION

Montana Bible College equips future Christian leaders to be gospel-centered disciple-makers for the glory of God and the advancement of His Church.

GOALS

MBC TRAINING GOALS

Training of disciples at MBC will produce graduates who are:

- Spiritually characterized by the habits of spiritual maturity, a commitment to the authority of Scripture, and a consistent devotional life whose outflow is exhibited in the fruit of the Spirit;
- Intellectually characterized by the ability to study, interpret, and apply the Scriptures as they encounter the challenges of daily living, cultivating a biblical worldview in which knowledge and practice are unified in the Christian's life;
- Socially characterized by a commitment to God-honoring relationships and the ability to communicate accurately the truths of Scripture in culturally relevant ways;
- Physically characterized by a respect for one's body as redeemed by Jesus and indwelt by the Holy Spirit;
- Characterized in ministry by a consistent commitment to disciple-making, exhibited by a servant's heart, a love for the Church, and a determined obedience to the Great Commission.

IMPLEMENTATION OF TRAINING GOALS

Of what value are mission statements and goals? What part do they play in the educational process? As a craftsman envisions the finished product before he begins, so the purpose or mission statement names the desired end of the educational process. As the craftsman draws a blueprint, so the goals specify the important features of the end product. To state it another way, the purpose statement identifies the destination, while the goals designate the distance to be traveled.

Measurable objectives for MBC's educational process then provide the yardsticks against which a student's progress is measured. Objectives for each goal help students know the expectations ahead for their education, while at the same time providing MBC with measures of how well we are accomplishing these goals in each student's life.

Our method for accomplishing each goal and objective is discipleship. Through directed relationships with faculty and other mentors, students are crafted (discipled) into laborers prepared for dynamic Christian living and service to the Lord. The ultimate end is to shape in them the passion and ability to pass on the investment made in them during their education at MBC (2 Timothy 2:2). In other words, MBC's goals and objectives are generational in that they are intended to produce a disciple who is capable of producing other disciples.

What follows are the objectives, or the ways in which we measure each of MBC's stated goals and help students identify what is expected of them.

- Spiritual maturity should be the result of careful and systematic study of the Scriptures, as well as growth in the spiritual disciplines. Graduates of MBC will consistently demonstrate habits of Bible reading and prayer, and they will exhibit the fruit of the Spirit appropriate to a growing believer in Jesus.
- Intellectual growth should likewise come from the study and application of the Scriptures, as well as a deeper understanding of culture and its influence in the Church. Graduates of MBC will demonstrate growth in their understanding and knowledge of the Bible, as well as their ability to apply knowledge to problems every Christian will encounter.
- Social growth will result from constant interaction with other believers who serve in various roles in the student's life. Students will be discipled and disciple others for the sake of accomplishing the Great Commission. They will also "stimulate one another to love and good deeds" (Hebrews 10:24-25) as they fellowship with peers in chapel and student housing. Graduates of MBC will be able to engage in meaningful discipleship in the local church and encourage growth in the lives of others as they interact in various social settings.
- Growth in the physical dimension of the Christian's life refers to how the Christian views and maintains his or her physical body. Appropriate nutrition and exercise demonstrate a healthy commitment to stewardship of God's gift of a human body to each of us. Graduates will be able to demonstrate good health habits in their daily routines of eating, exercise, and sleep.
- Ministry involvement is not just a matter of spending time with people, though spending time is essential. Ministry must include disciple-making through teaching, counseling, shepherding, and many more aspects of leadership and service, if it is to be substantive. Leadership skills will be developed as students grow in their ability to be discipled and disciple others. While we cannot encapsulate years of experience into a few years of training, MBC is able to expose students to sufficient aspects of ministry involvement and leadership opportunities to prepare them for meaningful ministry. Internships in the local church and discipleship training give graduates the tools needed to identify ways in which the Lord is working in His church and to enjoin their labor in His efforts. Graduates will be able to make disciples of other believers by directing relationships established in their local churches.

Some carefully chosen tools help train these goals and objectives into the lives of students. Each of these tools represents a separate strand of the discipleship process and contributes to the overall growth of the student. The curriculum outlined here in the catalog is one of the primary tools by which MBC wishes to help students realize Christian maturity, complemented by the equally important tool of involvement in the community environment at MBC and the student's local church.

Within the curriculum, MBC strives to disciple students by honing their character and skills through academics, discipleship labs, ministry involvement, and chapels. We also expect the tool of relationships with others (e.g., peers, Christians in their churches, and professors) to assist in their growth as disciples and disciple-makers as they live, study, and minister together. These tools help lift the blueprint off the page and craft it into a life that glorifies God by training up a new generation of disciples to live for and serve the Lord.

"The things which you have heard from me in the presence of many witnesses, entrust these to faithful men who will be able to teach others also." 2 Timothy 2:2

OUR HEART FOR DISCIPLESHIP

Montana Bible College believes that discipleship lies at the very core of our mission to train up men and women for dynamic Christian living and service (Matthew 28:18-20). We believe that the calling by Christ to be disciple makers is a matter of obedience for all Christ-followers and is therefore a necessary component of Christian theological education.

OUR PROCESS OF DISCIPLESHIP TRAINING

To train students to be actively, and perpetually engaged in discipleship, Montana Bible College has created a specific disciple making curriculum as well as intentional discipleship opportunities to be a part of every student's academic experience. We not only desire and encourage our students to be disciple makers, we want them to graduate with the necessary skills to be effective in the endeavor. Convinced that effective biblical discipleship is all about relationships, and happens within the context of relationships, our processes are designed to teach proper relational alignment in 3 key directions:

1. UP: Discipleship requires healthy intentional relationship between Christ and His follower.
2. IN: Discipleship requires healthy intentional relationships amongst fellow Christ-followers.
3. OUT: Discipleship requires healthy intentional relationships between Christ-followers and the world.

Montana Bible College seeks to teach relational alignment in these 3 key directions through classroom instruction, encouragement of personal spiritual growth, small student discipleship groups, and ministry opportunities in our community.

OUR DISCIPLESHIP GOALS

Our understanding of discipleship leads MBC to work toward the following goals for our students as we *intentionally direct* them through our *relationship* with them.

1. Each student will experience personal growth and maturity in Christ.
2. Each graduate will be committed to engage in discipleship within the local church and surrounding world.
3. Each graduate will be equipped to effectively disciple others, who will then disciple others.
4. Each graduate will be committed to a life of disciple making.

“What you have heard from me in the presence of many witnesses, commit to faithful men who will be able to teach others also.” 2 Timothy 2:2

DOCTRINAL STATEMENT

THE SCRIPTURES

We believe the Scriptures, both the Old and the New Testaments, to be verbally inspired by God in the original writings, and are, therefore, inerrant, infallible, and complete. Thus, they are the supreme and final authority in faith and life (2 Timothy 3:16-17; 2 Peter 1:20-21; 1 Corinthians 2:13).

THE GODHEAD

We believe in one triune God existing in three persons: Father, Son, and Holy Spirit, eternal in being, identical in nature, equal in power and glory, and having the same perfections and attributes (Deuteronomy 6:4; Matthew 28:18-19; 2 Corinthians 13:14).

GOD THE FATHER

We believe in God the Father as the Source of salvation, as the One who sent the Son into the world, and as the Author of the Divine plan for the universe. In a non-spiritual sense He is the Father of all by virtue of the Creator-creature relationship, but in a spiritual sense He is the Father of all who believe in Christ. He is the Initiator of redemption; He seeks worship from His children, and is their Disciplinarian unto righteousness (Acts 17:29; Galatians 3:26; John 6:44; 4:23; Hebrews 12:9).

CREATION

We believe that, for His own glory, God personally created the existing universe with all its basic systems and kinds of organisms in the six literal days of the creation week (Genesis 1:1, 31; 2:1-3; Exodus 20:11; 31:17; Romans 11:36; Colossians 1:16).

GOD THE SON

We believe that Jesus Christ, the Son of God, was conceived by the Holy Spirit and born of the virgin Mary in order that He might reveal God and redeem sinful man. We believe that He is true God, thus eternal in His existence, and true man, but without sin of any kind. We believe that He accomplished our redemption through His death on the cross as a propitiatory and substitutionary sacrifice, and that our redemption is made sure by His resurrection from the dead in the identical, though glorified, body in which He was crucified (Luke 1:26-28; John 1:14; 14:6-11; Romans 3:24-25; 1 Peter 1:3-5).

We believe that the Lord Jesus Christ ascended into heaven and is now exalted at the right hand of God where, as His Priest for His people, He ministers on their behalf as Representative, Intercessor, and Advocate (Hebrews 9:24; 7:25; Romans 8:34; 1 John 2:1-2).

We believe in the personal, premillennial, and imminent return of our Lord and Savior, Jesus Christ, and in His kingdom reign upon the earth (1 Thessalonians 4:13-18; Zechariah 14:4-11; Revelation 20:6).

GOD THE HOLY SPIRIT

We believe that the Holy Spirit indwells every believer; that He baptizes them into the Body of Christ at the moment of conversion and seals them until the day of redemption. His ministry in believers is to cause them to glorify Jesus. We believe that the Holy Spirit sovereignly bestows spiritual gifts upon the children of God at conversion for service in the Body of Christ. We believe the gifts of languages and healing are no longer

normative. Likewise, the historical roles of apostle and prophet have ceased (Romans 8:9; 1 Corinthians 12:12-14; Ephesians 1:13-14; 2:20, 4:8-13, 5:18-20; John 16:14; 2 Corinthians 12:11-12; Acts 10:44-47; Isaiah 28:11ff, 1 Corinthians 14:20-22).

MAN

We believe that all humans are individually created in the image of God, their personhood established at conception. Adam and Eve were created sinless, but subsequently fell and thereby incurred not only physical death but also spiritual death, which is separation from God. Having inherited this sin nature, we believe that humans are sinners by birth, by nature, by choice and by practice, and thus come under condemnation of God (Genesis 1:25-27; 3:1-19; Romans 3:10-16: 5:12-21; Ephesians 2:1-3,12; Jeremiah 1:4-5; Luke 1:39-44; Psalm 51:5; 139:13-16; Exodus 21:22-25; Leviticus 19:14; Romans 5:3-4; James 1:2-4; Philippians 1:20-26; 2 Timothy 4:6-8).

We believe in the sanctity of marriage as God-ordained, a special union between a man and a woman (genetically defined) within which sexual relations are honored and affirmed by God. We believe that all sexual unions and activities, outside of marriage as defined above, are in violation of God's design and revealed will (Genesis 2:22-25; Proverbs 5:15-23; Romans 1:26-27; 1 Corinthians 6:9-10).

SALVATION

We believe that salvation is a gift of God, and that all who receive by faith the Lord Jesus Christ are born again by the Spirit of God, thereby receiving eternal life, and thus becoming children of God. We believe that saving faith is manifested in works pleasing to God (John 1:12; Ephesians 2:8, 9; Titus 2:11-14; 3:5).

THE CHURCH

We believe that the Church is a spiritual organism made up of all born again believers regardless of their denominational or organizational affiliation. We believe that the local church is the visible manifestation of this spiritual organism. We believe in the equal standing of male and female before Christ with unique God-given roles in the local church and in marriage. We believe that the office of elder/pastor, as under-shepherds of the Chief Shepherd, is to be filled by men who meet the qualifications listed in Scripture (Ephesians 1:22-23; 5:25-27; 1 Corinthians 12:12-14; Galatians 3:26-29; 1 Timothy 2:11-15; Ephesians 5:22-33; Titus 2:3-5; 1 Peter 5:1-4, 1 Timothy 3:1-7).

THE RESURRECTION AND FINAL STATE

We believe in the bodily resurrection of the just and the unjust. We believe in the everlasting blessedness of the saved and the everlasting, conscious punishment of the unsaved (Mark 9:43-48; Revelation 20:4-6, 10-15; 22:3-5, 11).

SUBMISSION TO SCRIPTURE

Montana Bible College shall conform to biblical truth in all its policies, standards, and practices. Biblical truth is discovered and determined through a literal historical/grammatical interpretation of Scripture.

“He saved us, not because of righteous things we had done, but because of His mercy. He saved us through the washing of rebirth and renewal by the Holy Spirit...” Titus 3:5

ACCREDITATION

Montana Bible College is accredited by the Association for Biblical Higher Education Commission on Accreditation (5850 T. G. Lee Blvd., Ste. 130, Orlando, FL 32822, 407.207.0808) to grant certificates and degrees at the Baccalaureate level.

GRADUATION AND PLACEMENT RATES

The mission of Montana Bible College is to equip future Christian leaders to be gospel-centered disciple-makers for the glory of God and the advancement of His Church. This mission means that MBC not only strives to train up vocational ministry workers such as pastors and missionaries but also non-paid disciple-makers in God's kingdom whose primary occupation may be homemaking, farming, business, etc. Therefore, don't be misled by our placement numbers, but understand them in light of our mission!

Bachelor's degree placement statistics are gleaned from the most recent graduate survey conducted in 2022 of all MBC graduates. Graduates married to people in full-time or bi-vocational ministry are considered "placed in the field" as well.

Serving in vocational or bi-vocational ministry	37%
Serving in local church	84%
Serving in ministries.....	47%
Serving in community	39%
Discipling another person.....	80%

According to the Student Right to Know (SRTK) Act, Montana Bible College publishes graduation rates for its Certificate in Biblical Studies and Bachelor of Arts programs. Graduation rates are calculated by following a cohort, or group of students who are full-time students for the first time in any college that are degree or certificate seeking. The cohort from each school is tracked over a period of time. Completers are measured by those in the cohort who have earned their degree in 150% of the normal time to completion (i.e. 6 years for a 4 year program). The transfer-out rate is the percentage of students in the entering cohort who are known to have transferred to another institution within 150% of the normal completion time for the program.

Starting Cohort(s)	Degree Program	Graduation Rate	Transfer Rate
Fall 17— Fall 18	Bachelor of Arts in Biblical Studies	67%	33%
Fall 17 – Fall 18	Certificate in Biblical Studies	100%	0%

LIBRARY

The Gail Horton Library is located on the campus alongside classrooms and administrative offices. The library includes study spaces and a conference room. The library houses the largest academic theological library in the state of Montana (15,000 books). The value of a theological library affords the opportunity for integration and learning through the interaction and the whole of Christian thought. Libraries serve as the memory keepers of the body of Christ through the preservation and stewardship of resources.

Gail Horton Library offers:

- A comfortable place for group or individual study with Wi-Fi availability.
- An online catalog available at www.montanabiblecollege.edu/library.
- Inter-library loan services through membership with the Montana Shared Catalog library consortia.
- Access to several biblical and theological journal databases.
- Reference service from qualified staff, and one-on-one writing assistance through the writing center.

ADMISSION REQUIREMENTS

APPLICATION PROCESS

MBC has no final application deadline. We do set **priority application** dates of June 15th for the Fall semester and November 15th for the Spring semester. Submitting your application before the priority date gives you priority for enrollment in courses and for living in our student housing. We encourage you to get your application in early, but if God is moving you toward MBC at the last minute, please go ahead and apply!

EDUCATIONAL QUALIFICATIONS

Applicants must have a standard diploma from an accredited high school (or its equivalent) or a certified grade report from the General Education Development (GED) test. Applicants whose high school grade average is below a 2.0 (C) may be accepted on a probationary basis, which will give them an opportunity to prove their academic ability. A limited number of applicants who do not meet the academic requirements, but whose background and experience qualify them to do studies at a college level, may likewise be accepted as probationary non-degree students.

NON-DISCRIMINATORY POLICY

Montana Bible College does not discriminate on the basis of race, color, nationality, age, handicap, or ethnic origin in educational policies, admissions policies, scholarship programs, and other school-administered programs. The College makes every reasonable effort to meet the needs of those students with physical or mental disabilities which would hinder living or learning at this institution.

DUAL ENROLLMENT PROGRAM FOR HIGH SCHOOL STUDENTS

High School students in 11th and 12th grade may enroll for college credit at Montana Bible College. Students in 9th and 10th grade will be considered for admission to dual enrollment on an individual basis. To apply for dual enrollment, students need to:

1. Complete the Dual Enrollment Admission Form on our website at montanabiblecollege.edu. Students born after December 31, 1956, must submit proof of two MMR immunizations via signed statement from a healthcare provider or a Religious Exemption according to Montana law MCA.
2. Submit an official high school or home school transcript with a GPA of 2.0 or better on a 4.0 scale.
3. Have your pastor (senior, associate, youth, or other spiritual mentor) complete and submit to MBC the Pastor's Recommendation Form. Please note that the person completing the form cannot be related to the student.
4. Have your parent complete and submit the Parent Approval Form.
5. Participate in an orientation for MBC dual enrollment students.

CREDIT TRANSFER POLICY

Montana Bible College desires to be generous to encourage transfer students as they pursue their academic pursuits at Montana Bible College. Montana Bible College will allow a student to transfer credits from other accredited schools (US Department of Education, ABHE, Regional or CHEA approved), provided the student presents an official transcript showing grades of C or above in subjects similar in content and credit value to courses in the Montana Bible College curriculum. Transfer credits are applied to the course group requirements of the MBC Core Curriculum. As an example, a New Testament Survey course is eligible to transfer into the Biblical Studies course group. A College Writing course is eligible to transfer into the General Education course group.

If a student is transferring the coursework for a completed Associate degree from another accredited school toward the Bachelor of Arts Workplace Ministry degree, the Associate degree will usually be taken in its entirety and applied toward this degree. Students with an Associate degree from another accredited school transferring to Montana Bible College to pursue any of the other Bachelor degrees will be given credit toward the particular degree requirements following the overall credit transfer policy.

Transfer students must earn a minimum of 30 credits at Montana Bible College to receive a bachelor's degree through the College. Please note that freshmen/sophomore level courses (100-200 level) will not transfer as upper-level courses (300-400 level).

CREDIT TRANSFERS FROM NON-ACCREDITED SCHOOLS

Credit transfer from non-accredited schools is subject to validation and may be limited to partial credit. Validation requires submission of syllabi and faculty credentials, including identification of the credential granting institutions, for all coursework on the submitted transcript. Syllabi and faculty credentials submitted will be reviewed by the office of the Vice President of Academic Affairs and the Registrar for validation. Institutions that have gone through this process are eligible to request a credit transfer articulation agreement with Montana Bible College.

Montana Bible College currently has credit transfer articulation agreements with the following schools:

- Adelpia Bible School in Ravensdale, WA
- Alaska Bible Institute in Homer, AK
- Camp Bighorn in Plains, MT

- Cornerstone Bible Institute, Hot Springs, SD
- Ecola Bible School in Canon Beach, OR
- Free Lutheran Bible School in Plymouth, MN
- Gather 4 Him Christian College in Richland, WA
- His Hill Bible School in Comfort, TX
- Hope School of the Bible, Grand Forks, ND
- Jackson Hole Bible College in Jackson Hole, WY
- Montana Wilderness School of the Bible in Augusta, MT
- Ethnos360 Bible Institute in Jackson, MI
- Nicolet Bible Institute in White Lake, WI
- Pacific Bible College in Medford, OR
- Ravencrest Chalet in Estes Park, CO
- Solid Rock Discipleship Program in Long Prairie, MN
- Southland Bible Institute in Ashland, KY
- Timberline Lodge Bible School in Winter Park, CO
- Veritas Bible Institute in Pocatello, ID
- Word of Life Bible Institute in Pottersville, NY

Upon receipt of a transfer student's official transcript showing a successful one-year attendance from an above-listed school, Montana Bible College will be very generous in transferring credits of "C" or above to equal no more than one year (32 credits) of study towards Montana Bible College courses. Courses with grades below a "C" or a Pass/Fail grade cannot be transferred. If a student has attended one of the above-listed schools for more than one year, a transfer student may be able to transfer additional credits depending on the course of study at Montana Bible College.

Transfer credits are applied to the course group requirements of the MBC Core Curriculum. As an example, a New Testament Survey course is eligible to transfer into the Biblical Studies course group. Credit transfer decisions are based on the courses taken and recommendations from academic advisors as to what courses may still be needed for academic success at Montana Bible College. For further questions about transferring credits, please contact the Registrar's Office.

CREDIT TRANSFERS FROM QUARTER SYSTEM SCHOOLS

Credits taken under the quarter system transfer to the semester system at 3/5 value. A 5-credit class in the quarter system is worth 3 credits in the semester system. To make allowances for classes taken on a quarterly basis at other universities, the MBC academic committee may allow slight redistribution of the required credits between categories, provided the total semester hours equal the number required for the student's emphasis. For example, a student with seven hours of English may reduce the hours needed in social science to five.

CORRESPONDENCE CREDIT

Credit earned by correspondence studies through an accredited college or university may be accepted toward a bachelor's degree up to a maximum of 30 credits upon receipt of an official transcript. Not more than 15 credit hours may be applied toward the fulfillment of general education requirements. Not more than 15 credits

of correspondence studies may be applied toward the fulfillment of theology or biblical studies requirements. To be sure a correspondence course will apply toward the fulfillment of the four-year degree requirements, the student is encouraged to contact the registrar. Appeals and special requests must be made in writing to the academic committee.

ADVANCED STANDING

Montana Bible College awards general education credit toward a four-year degree for successful performance in examinations of the College Level Examination Program (CLEP). A maximum of 15 credits of general education credit may be accepted, but CLEP credits will not be counted toward fulfilling the requirements in speech communication and college writing. Credits earned through CLEP examinations do not count in the student's GPA. Montana Bible College does not administer these exams; students may arrange to take CLEP examinations at designated centers throughout the country, including one located on the campus of Montana State University–Billings. For more information about this CLEP test center, call (406) 657-2158.

Students may also gain advanced standing through documented professional experience which relates to their program of study. Advanced standing through professional experience will be granted for internship and some general education courses. Credit for advanced standing through professional experience will not be counted in the student's GPA. Students wishing to request advanced standing through professional experience must petition the academic committee for approval. Once granted approval, the student must register for the petitioned course and pay 2/3 the tuition rate.

AUDIT POLICY

Montana Bible College encourages students to take courses for full credit. However, MBC will allow auditing on a space-available basis by registering during the first week of class. An audited course is not counted as part of the student's academic load.

Tuition for an on-campus audited course is generally \$200 per course. Courses offered in a hybrid or online instructional format may also be available for audit at varying rates. A student auditing a course is considered a regular participant in the class, except that there is no requirement to turn in written assignments or take examinations. At the end of the semester, an "A" is entered on the student's transcript with no grade or grade points. A student who has enrolled in a course and wishes to change to an audit must petition the Vice President of Academic Affairs for approval during the *first four weeks of classes*. If approved, the student will receive a refund of the difference in tuition cost according to the refund schedule in the catalog. The change to audit is permanent; therefore, a student who wants to take an audited course for credit must retake the entire course. No courses may be changed to audit after the fourth week.

ONLINE DEGREES COURSEWORK AUTHORIZATION

Montana Bible College has applied for approval through the Montana State Portal Entity to offer online degrees but does not have this authority at this time.

STATE AUTHORIZATION (NC-SARA)

What is state authorization? State authorization allows institutions to conduct certain educational activities outside their home state (for MBC, that would be outside of Montana). Each state has unique authorization

requirements. The US Department of Education requires institutions to be authorized to provide education outside their home state. Once approved, MBC will apply for membership in the National Council for State Authorization Reciprocity Agreements (NC-SARA) which provides a voluntary, regional approach to state oversight of postsecondary distance education. *The following information will apply once the authorization to offer online degrees and certificates is in place.*

PROFESSIONAL LICENSURE

MBC does not offer any degrees that allow students to pursue any professional licensure.

Certifications or licensure of any type are individual. Only certification and licensure boards or agencies can determine whether a program has met requirements. These boards and agencies make that determination after someone graduates or completes the program and applies for a certificate or license. After all reasonable efforts, we have provided our best assessment of how any of our programs may match up to the educational requirements for any certificate or license. MBC cannot guarantee the ability to earn any professional certificate or license, in any field, in any state or territory.

Additional requirements: Completing a program is typically only one part of any certification or licensure requirements. Most states require that individuals meet additional requirements in order to qualify for a certificate or licensure, including but not limited to additional coursework and training, supervised clinical experiences, and successful passage of state or national exams. Other licensure requirements typically include, but are not limited to, fees, background checks, years of work experience, references, fingerprinting requirements, etc.

Potential changes in requirements: Certificate and licensure information is reviewed and updated on an annual basis. Certificate and licensure requirements are subject to changes at any time. While a program may originally meet the educational requirements for a certificate or licensure, changes in requirements could impact the program's ability to meet new educational requirements. Students should periodically check with the certificate's issuing agency or state licensure board in the state(s) they intend to work in to confirm any certificate or licensure requirements

PHYSICAL LOCATION DISCLOSURE

Due to federal and individual state regulations, MBC is limited in providing online courses and programs to students in certain states and countries. Acceptance into an online program or enrollment in an online course is based on where the student is physically located while taking the course(s). Activities such as completing clinical and internship requirements in a location outside of Montana are also governed by these regulations. Therefore, should an enrolled student CHANGE PHYSICAL LOCATION, he/she must notify the Registrar's Office at least 3 months in advance. This policy applies to students who are taking online courses in a state/country outside of Montana (study abroad) and students who are planning to complete their internship coursework in a state/country outside of Montana.

STUDENT LIFE

SUPPORT SERVICES

Montana Bible College provides support services for students in the form of academic advising and support.

STUDENT COMPLAINT INFORMATION

The Department of Education's Program Integrity rules (34 CFR 600.9(a)(1)) require each state to have a process for receiving, reviewing, and responding to complaints regarding the program integrity of postsecondary educational institutions delivering educational services in that state.

Complaints regarding program integrity may include one or more of the following categories:

- Complaints that allege a violation of state consumer protection laws that include but are not limited to fraud and false advertising;
- Complaints that allege a violation of state law or rule relating to the licensure of postsecondary universities; and/or
- Complaints relating to the quality of education or other State or accreditation requirements.

Each institution must inform students how to initiate complaints in the state where the student receives instruction.

MBC STUDENT HANDBOOK

Montana Bible College publishes annually a student handbook that details the policy and procedures relating to student life at MBC. The MBC Student Handbook serves as a resource for students who have questions about topics such as housing requirements, student conduct, and more. This handbook also outlines the MBC Policy Complaint Process.

MBC POLICY COMPLAINT PROCESS

STUDENT CONCERNS AND GRIEVANCES

Concerns are issues that may be resolved through an informal process of discussion and listening, comforting, encouraging, and instructing in biblical principles such as stewardship of resources, conflict resolution, diligence, perseverance, etc. If you have a concern relating to the words or actions of another individual, please share that concern with that individual in private, as stated in Matthew 18:15-17, and use the normal MBC grievance/disciplinary procedure, as it becomes appropriate. If assistance is needed for off-campus and married students, concerns may be handled by faculty and/or staff. Resident Life Assistants (RLAs) can help with concerns for any residential student. No formal documentation is needed in the expression of concerns. Examples of concerns would include many kinds of roommate or relationship struggles, a feeling that an instructor was unfair in an assignment, wondering if a policy reflects biblical truth, not agreeing with MBC policies, etc.

Grievances are issues needing more formal attention or intervention. These issues are serious enough that the appropriate MBC office needs to be alerted to the situation to act and the issue must be documented using a student grievance form and filed in a student's permanent file. Indicators that an issue is a grievance, not just a concern, are when clear MBC policy is being violated, someone is being harmed, laws are being broken,

disciplinary action likely or certainly needs to be taken, or an issue has been raised without any appropriate action resulting.

Official actions may include but are not limited to, mediating conflict situations and initiating the disciplinary process. This disciplinary process could include probationary evaluation of performance, suspension, removal from employment, or matriculation. Grievances must be funneled to and handled under the direction of the Office of Academic Affairs or the Office of Student Affairs.

All grievances regarding academics should be reported to the Office of Academic Affairs. All other grievances should be reported to the Office of Student Affairs. If the grievance is regarding the Office of Academic Affairs or the Office of Student Affairs, it should be reported to the Office of the President. If the grievance is about the President, it should be reported to the chairman of the Board of Directors.

Student grievances will be heard by the appropriate department and mediation will be overseen by either the Office of Academic Affairs, the Office of Student Affairs, or the Office of the President. The goal of mediation is a resolution of the grievance to the satisfaction of both the student and the individual who is the object of the grievance. All grievances will be taken seriously and pursued until biblical resolution is accomplished.

Any grievance brought by a student will in no way impact that student's progress or success at Montana Bible College. Likewise, any grievance brought against an employee of MBC, or another student will not adversely affect that employee or student outside of possible action toward remedy of the grievance. Should any decision be made that requires action on the part of an accused party, full documentation will be included in that employee's or student's file. All decisions are open for appeal to the appropriate supervisor of the mediator or the MBC board of directors. An advocate for the student in such cases will be asked to assist the student in appealing and is available for an earlier discussion of the grievance as it progresses through mediation if requested.

STATEMENT OF SUBMISSION

God calls all believers to submit to the governing authorities of the land. Romans 13 says, *"Let every person be in subjection to the governing authorities. For there is no authority except from God, and those which exist are established by God...render to all what is due them; tax to whom tax is due; custom to whom custom; fear to whom fear; honor to whom honor"* (vv. 1, 7). 1 Peter 2:17 says, *"Honor all men; love the brotherhood, fear God, honor the King."* Montana Bible College considers all violations of state and federal law to be a sin and will call students to submit to all constitutional governing authorities.

The following are legal notices that apply to admissions and student conduct:

While every effort is made to provide accurate and up-to-date information, the College reserves the right to change, without notice, statements in the catalog concerning policies, academic offerings, rules of conduct, and charges for tuition and room.

The appropriate catalog, along with bulletins and student handbooks, determines student rights and duties concerning the College. Matriculation constitutes an agreement by the student to abide by the rules, regulations, and policies of Montana Bible College.

DISCRIMINATION POLICIES AND GRIEVANCES

Because God's Word commands us to live out God's character, Montana Bible College views discrimination as a violation of God's law (Romans 12:18). The following are policies regarding admission and student conduct in this area. Any matters of discrimination will be addressed promptly.

MONTANA UNIVERSITY SYSTEM

- Complaints concerning consumer protection violations should be directed to the Montana Department of Justice Office of Consumer Protection.
- Complaints concerning proper licensure under Montana law (see Board of Regents' Policy 221), including, if applicable, complaints related to *State Authorization Reciprocity Agreement* standards, may be directed to the Montana University System Office of the Commissioner of Higher Education, 560 N. Park Avenue, PO Box 203201, Helena, Montana 59620-3201, 406-449-9124.

SARA PORTAL AGENCY – COMPLAINT PROCESS FOR ONLINE INSTRUCTION

Every student deserves a positive educational experience. Sometimes a student's experience may not be what they anticipate, and the student may have a concern or a complaint. SARA consumer protection provisions require the institution's home state, through its SARA State Portal Entity, to investigate and resolve allegations of dishonest or fraudulent activity by the state's SARA-participating institutions, including the provision of false or misleading information.

A student has the right to lodge a complaint or grievance. It is MBC's goal to ensure that all concerns and complaints of students are addressed fairly and are resolved promptly. Student complaints relating to consumer protection laws offered under the terms and conditions of the State Authorization Reciprocity Agreement (SARA), must first be filed with the institution to seek resolution.

The student should begin the complaint process with the institution and if resolution is not found, the student should contact the Montana State Portal Entity at (406) 449-9134 or StateAuthorization@montana.edu.

ABHE COMPLAINT PROCESS

Complaints concerning broad institutional academic practices, such as those that raise issues regarding the institution's ability to meet accreditation standards may be directed to ABHE, the accrediting agency for MBC. Please visit www.ABHE.org.

“Do your best to present yourself to God as one approved, a worker who does not need to be ashamed and who correctly handles the word of truth.” 2 Timothy 2:15

FINANCIAL INFORMATION

MBC's philosophy is that an education which prepares students for Christian service should not be available only to those who choose to go into debt or to those who can afford it by their own means. Nor should graduates be hindered in their ministry endeavors by student loan payments. Furthermore, MBC believes it is important to help committed students *complete* their educations, not just *begin* them.

TITLE IV ELIGIBILITY

MBC is recognized as an eligible institution under the Higher Education Act of 1965 (HEA), as amended, so our students may receive deferments under federal student loan programs, and so the institution may apply to participate in federal HEA programs other than student financial aid programs, including the Hope and Lifetime Learning Tax Credits. This means that MBC's students receive the following benefits:

- MBC students may defer payment of student loans they've incurred while attending other schools.
- MBC students are able to take advantage of the tax benefits of attending a federally eligible institution, including deducting funds spent on tuition at MBC. MBC issues form 1098-T to each student at the end of the calendar year to provide proof of expenses and scholarship income related to attendance at Montana Bible College.
- MBC students are able to use Hope and Lifetime Learning credits (IRS Form 8863).
- MBC students may be eligible for regional and national scholarships that are only available to students attending federally eligible institutions.

VETERANS BENEFITS

Due to recent government legislation, MBC is no longer eligible to offer any Veterans Educational Benefits. MBC is working to resolve this current situation. For further questions or information, please contact the MBC Finance Office. General information regarding VA educational benefits can be found at <https://benefits.va.gov/gibill/>.

REFUND POLICY

TUITION REFUND SCHEDULE	
The first week of the semester (<i>Friday of the first full week of classes</i>)	100%
The second week of the semester	75%
Third week of the semester	50%
Fourth week of the semester	25%
After the fourth week of the semester	No refund

COST OF ATTENDANCE

Cost of Attendance for 2024-2025					
Certificate and Bachelor's Degrees					
2024- 2025 Costs per Semester	Full time 16 credits	Full time 13 credits	Part time 11 credits	Part time 6 credits	Part time 3 credits
Tuition (\$415 per credit hour)	\$ 6,640.00	\$ 5,395.00	\$ 4,565.00	\$ 2,490.00	\$ 1,245.00
Student Fees *	\$ 530.00	\$ 530.00	\$ 530.00	\$ 530.00	\$ 530.00
Books & Supplies **	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Housing ***	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
Food ***	\$ 2,875.00	\$ 2,875.00	\$ 2,875.00	\$ 2,875.00	\$ 2,875.00
Total					
Transportation	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
Miscellaneous	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Total + other costs	\$ 14,745.00	\$ 13,500.00	\$ 12,670.00	\$ 10,595.00	\$ 9,350.00
One Time Fees					
Enrollment Deposit ****	\$ 150.00	\$ 150.00			
Logos Lifetime Subscription	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Graduation	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Lab Fees	published by course				
Dual-enrollment fee per course for On-campus, for credit courses	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Audit fee per course for On-campus, no-credit courses	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Drop fee per class	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
On Campus Student Housing					
Damage Deposit	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Key Deposit	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
* Student fees cover technology including Microsoft 365, Populi, copies, Wifi, Library					
** Books and Supplies include texts and recommended supplies. It does not cover optional materials or lab fees associated with some classes.					
*** MBC does not provide a meal service. Student housing is available on campus for single, students.					
**** Enrollment deposit required for all entering full-time students. Due by August 1st for those enrolling for Fall Semester and by December 1st for those enrolling spring semester.					

SCHOLARSHIPS

The goal of the scholarship program at Montana Bible College is to provide funds to students whose heart for God, long-term commitment to ministry, academic performance, and financial need warrant assistance from the College. Students who receive scholarship funds from MBC should compel the College to invest in their lives. We believe strongly in the personal responsibility of each student to plan for and be able to pay the cost of choosing to be a student. Further, we believe that graduates should not be hindered from fulfilling the ministry to which God has called them because of the burden of college debts; therefore, MBC is committed to providing quality education at an affordable cost. Since MBC's tuition only covers a portion of its operating expenses, this education is only possible because God has placed generosity in the hearts of individuals, churches, and alumni who believe in the eternal value of Bible college education. These people are passing on a trust to our students because they expect God to do great things through them.

SCHOLARSHIP ELIGIBILITY

The following are requirements for students seeking to receive scholarship funds from Montana Bible College.

1. Students must be enrolled for at least twelve (12) credits each semester toward the completion of either the Bible Certificate or the B.A. in Biblical Studies degree program. Financial awards are based on full-time status (12 credits) and will be prorated based on registered credits. For example, a student is awarded a \$500 scholarship for the semester. If the student registers for 12 or more credits, the student receives the entire \$500. If the student is registered for only 10 credits, the award is \$415 ($500 \times 10/12$). Students who drop below full time at any point during the semester may become ineligible for scholarship funds.
2. Students must demonstrate Christ-like character both on and off campus.
3. Students must maintain GPA requirements. (*General requirements are to maintain at least a 2.0 GPA. Additional GPA requirements exist for individual honor scholarships.*)

Montana Bible College does not discriminate on the basis of race, color, or national/ethnic origin in the administration of our educational policies, admissions policies, scholarship programs, or other school-administered programs.

SUPPORTING CHURCH SCHOLARSHIPS

MBC Matching Scholarship – MBC anticipates that all students will apply to their home church for a scholarship to assist in managing the costs of attending college. A person's home church is normally very supportive of ministry training for one of its own students. MBC has made available an application for students to present to their churches that outlines the College's philosophy of ministry and financial aid. This may be a very helpful resource for a student seeking the assistance of his or her home church. MBC will match any scholarships from a student's home church up to \$1,000 per semester. This matching grant is available to new students and renewable on an annual basis for up to four years based on the church's continued support (the church is invited to give as much as it can). Students must be enrolled for at least twelve (12) credits. The application is available at the MBC office or www.montanabiblecollege.edu.

MERIT SCHOLARSHIPS

ELIZABETH O'REAR MEMORIAL SCHOLARSHIP:

In memory of Elizabeth O'Rear, the O'Rear family has graciously provided a scholarship in the amount of \$1,000 (\$500 per semester). In order to be eligible for this scholarship, the applicant must be a returning student of junior or senior standing, have and maintain at least a 3.25 GPA, and currently be involved in ministry with plans to pursue vocational ministry after graduation.

RON WARD AND FOUNDERS MEMORIAL SCHOLARSHIP:

In memory of Ron Ward, one of the founders of Montana Bible College, MBC has designated a scholarship fund in his name. This scholarship in the amount of \$1,000 (\$500 per semester) is awarded to returning students who demonstrate servant-hearted leadership, love for God's people, and a passion to serve Him in ministry.

CHAMBERLIN GREEK SCHOLARSHIP:

Funded by the Chamberlin family, this scholarship is available the fall that Greek III is taught. In order to be eligible for this scholarship, the applicant must have passed both Greek I and II with at least a 2.0 GPA and be enrolled in Greek III with the intent to take Greek IV. This scholarship is awarded based on the student's interest in pursuing the Greek language and demonstration of financial need.

MBC RURAL SHEPHERD SCHOLARSHIP:

Supporters of rural ministry have made this scholarship available at Montana Bible College for the student who demonstrates servant-hearted leadership and a passion to serve in rural ministry. The student must be at least junior standing, be in the pastoral emphasis, maintain a 3.0 grade point average, and have a heart and focus for rural pastorates. This tuition-only scholarship of \$1,500 (\$750 per semester) may be given to a student less than full-time if the student meets the other criteria and is pursuing the pastorate in a rural ministry.

GWENDOLYN GRACIE SCHOLARSHIP:

Established in honor of Gwendolyn Gracie, a long-time educator who had the heart for those in ministry in the rural areas, both local and global, this scholarship focuses on the Missions or Pastoral emphasis students. This tuition-only \$2,500 scholarship can be successive for the student if the student maintains the following qualifications: full-time status (exceptions may be made for a semester in which course offerings and student course needs total fewer than 12 credits), declared emphasis of Missions or Pastoral, a 3.0 grade point average, active in a current ministry, demonstration of a financial need, and have a heart for rural ministry. In the year following the receipt of the scholarship, \$1,000 will be payable in the fall semester, and \$1,500 will be payable in the spring semester.

DON & MARY ANN HOSTETLER SCHOLARSHIP:

The children of Don and Mary Ann Hostetler established this scholarship to honor their parents who have a heart for Christian education and the impact MBC graduates have in their local communities. This \$1,000 scholarship (\$500 per semester) focuses on the sophomore student who is currently active in a ministry.

APPLYING FOR SCHOLARSHIPS

Students will complete MBC's comprehensive scholarship application (available online at www.montanabiblecollege.edu or through the business office). The **application deadline** for returning students to apply for fall semester scholarships is April 15th for honors scholarships or June 15 for need-based scholarships. For spring semester scholarships, the deadline is December 1st (not required for those who completed the application in the fall). Please direct any questions to the business office at 406-586-3585.

SCHOLARSHIP AWARDS AND NOTIFICATION

Montana Bible College uses a fair and objective method to distribute scholarship funds. Students may be awarded more than one scholarship, but up to no more than 50% of tuition costs unless otherwise stated. External scholarships will not be calculated into this maximum. Awards will be made in a timely manner following the application deadline. All scholarship applicants will be notified in writing regarding the award amount.

ACADEMIC INFORMATION

POLICIES

ACADEMIC CALENDAR

The academic calendar provides 16 weeks in the fall semester and 17 weeks in each spring semester, including one week set aside for spring break. A current academic calendar is found on the MBC website.

ACADEMIC STUDENT LOAD

The normal student load is 16 semester credits. Most bachelor degree programs are designed for students to complete the degree in 8 semesters taking a normal credit load. Courses will demand approximately the following weekly workload outside of class:

100 level classes	1 hour per credit
200-300 level classes	1 ½ hours per credit
400 level classes	up to 2 hours per credit

ACADEMIC ASSESSMENT AND PLACEMENT

Students entering Montana Bible College are assessed academically using transcripts from previous institutions, including high school or home school if not prior college experience. Academic advising uses these transcripts to determine which courses are best suited to meet the academic needs of the student as it pertains to the student's degree choice. Upon admission or after demonstrating the need for support once admitted, the student will be entered into the ACTS program for additional academic support.

ABHE BIBLE EXAM

All new students to MBC will take the ABHE Bible Exam to assess incoming general Bible knowledge. The scores are used to determine an overall starting point for the cohort and are not reported individually. Prior to graduation, students will again take the ABHE Bible Exam to provide data for institutional assessment.

STUDENT CLASSIFICATION

Full-time students are those taking at least 12 credit hours of study during a semester. Students taking fewer than 12 credit hours during a semester are considered part-time. All students are expected to choose a degree emphasis by the time they have earned 32 credits, which normally occurs at the end of their freshman year.

Class standing for students is determined on the basis of the following:

Freshman	successfully completed 32 or fewer semester credits
Sophomore	successfully completed 33 to 64 semester credits
Junior	successfully completed 65 to 96 semester credits
Senior	successfully completed 97 to 128 (or more) semester credits

ACADEMIC PROBATION AND SUSPENSION

Whenever a student's semester GPA falls below 2.00, the record of the student's performance is reviewed by the academic committee. The committee meets between semesters to consider action on students who are

struggling academically. This committee has the authority 1) to suspend a student from the College for scholastic reasons; 2) to place a student on probation for scholastic reasons; and 3) to reinstate a student who has been suspended for scholastic reasons. A member of the academic committee will notify students in writing of the action agreed upon by the committee. The designation of **probation** or **suspension** will be entered on the student's permanent record. The guidelines are as follows:

1. **Academic Probation** - Students will be placed on academic probation when their semester GPA falls below 2.00. The following apply to students on probation:
 - a. Required participation in the Academic Coaching and Training for Students (ACTS). Participation is defined as attending all ACTS meetings required by the ACTS director or Vice President of Academic Affairs. **Failure to fully participate in the ACTS program will result in immediate academic suspension.**
 - b. Limitation of credit load to 13 credits – The Vice President of Academic Affairs reserves the option of approving individual classes.
 - c. No independent study classes.
 - d. No internships for the probationary semester or the following semester.
 - e. No involvement in extracurricular activities including (but not limited to) worship team or resident assistant without approval of the Vice President of Academic Affairs.
2. **Academic Suspension** – Students who are on academic probation for two consecutive or three total semesters will automatically be suspended for the next semester, meaning they will not be able to attend the college and take any courses, whether for credit or audit, for that semester. Students who do not comply with the requirements of the ACTS program may also be automatically suspended. The following apply to students on academic suspension:
 - a. All scholarship monies terminate – All supporting bodies will be notified of the student's withdrawal from MBC.
 - b. Returning to MBC requires a revised re-application process with new references indicating a renewed commitment to academic success.
 - c. Upon return to MBC, all the mandates of probation listed above would apply.
 - d. Any additional probation is an automatic suspension for one year.
 - e. Residence in MBC housing would terminate upon being placed on suspension.
3. **Student Leadership Participation** – Any student receiving a grade of "F" in any individual class will, in the subsequent semester, be precluded from participating in any of MBC's student leadership roles, including worship teams and resident assistant without approval of the Vice President of Academics.

GRADING SYSTEM

Evaluation of student achievement is determined by the scale below.

Grades posted prior to Fall 2024 term followed the grade scale below:

GRADE	SCALE	QUALITY POINTS	GRADE	SCALE	QUALITY POINTS	GRADE	SCALE	QUALITY POINTS
A+	99-100	4.0	B-	86-88	2.7	D	70-72	1.1
A	96-98	4.0	C+	83-85	2.3	D-	65-69	0.7
A-	94-95	3.7	C	80-82	2.0	F	<65	0.0
B+	91-93	3.3	C-	76-79	1.7			
B	89-90	3.0	D+	73-75	1.3			

Grades posted beginning Fall 2024 term follow the grade scale below:

GRADE	SCALE	QUALITY POINTS	GRADE	SCALE	QUALITY POINTS	GRADE	SCALE	QUALITY POINTS
A+	99-100	4.0	B-	80-83	2.7	D	64-68	1.0
A	94-98	4.0	C+	79-80	2.3	D-	60-63	0.7
A-	90-93	3.7	C	74-78	2.0	F	<60	0.0
B+	89-90	3.3	C-	70-73	1.7			
B	84-88	3.0	D+	69-70	1.3			

Grades Not computed in GPA

W (Withdrew)

WF (Withdrew Failing)

WP (Withdrew Passing)

P (Passing)

F (Failing)

I (Incomplete)

A (Audit – No Credit)

When a course is repeated, an “R” is recorded beside the points of the repeated course to indicate that the course has been repeated. If grade points and credits are both listed, the repeated course has been included in the GPA calculation. If no grade points or credits are listed, the repeated course has been excluded from the GPA calculation.

Calculation of GPA

The Grade Point Average (GPA) is computed by dividing the total grade points by the number of credits attempted.

Grades of P, F, W, WP, WF, and A (Audit) are not included in the calculation of the GPA. Transfer grades are not included in the GPA.

MINIMUM SUCCESS STANDARDS

Internships must be passed with a minimum grade of “C”. Each emphasis specifies certain key courses which must be passed with at least a “B” in order to graduate in that emphasis. These are listed under “notes” with each emphasis. Lower grades require repeating the course or internship.

GENERAL REGISTRATION POLICY FOR COURSES

MBC students register for their courses online using MBC’s Populi software. New students will receive first-time login information and registration instructions during their enrollment. Students needing assistance with the registration process may contact the registrar’s office with any questions. Class pre-registration dates for

courses offered on campus are published in the academic calendar for each semester. Courses offered online, hybrid, or in an intensive format will have registration deadlines unique to each class. There is a \$10.00 per course fee for students (except audit classes) who drop a course after the first day of class. Intensive courses and some online courses must be dropped prior to the first day of instruction.

GENERAL WITHDRAWAL POLICY FOR COURSES

Withdrawal from a course offered on campus is permitted through the end of the 10th week of classes as listed in the academic calendar. Withdrawals must be requested in writing and submitted to the registrar's office by the published deadline. It is the student's responsibility to complete the withdrawal process and avoid continued registration and a subsequent failing grade in the class. Lack of attendance or participation in a course does not cause automatic withdrawal.

Courses being taught using online, hybrid, or intensive instructional modalities have unique enrollment and withdrawal deadlines. These deadlines are published in the respective syllabus for each course on Populi. It is the student's responsibility to be aware of these individual deadlines. Please also see the Advisory Notes for degrees using these instructional modalities on a regular basis.

Courses being taught in an Intensive format may not be withdrawn from once the course has started. Any lab fees or required supply or travel fees paid prior to the start of the course are not available for refund.

FAILURE TO PASS A COURSE

If a student earns an "F" in a class, the course must be re-taken in its entirety. The student must register for the class again, pay the tuition fee, attend the class, and complete all the work as though taking the class for the first time. Success the second time will result in the new, passing grade showing on the student transcript.

INCOMPLETE WORK

Should an unforeseen situation arise where a student is unable to complete the required work for a course in which he or she is enrolled, that student, in order to avoid a poor or failing grade, must meet with the instructor of the course and discuss the circumstances and options available for completing the missing assignments. There is a "grace period" that may be extended to students who find themselves in such circumstances. An instructor *may* choose to report a student's grade as "I" (incomplete) for up to two weeks after the end of the semester. At this time, unless a further extension is granted, the incomplete grade for a course will be changed to the grade earned (with zeros recorded for missing work) by the end of the semester in which the student was enrolled in the course. Requests for extension past the two weeks may be made to the Vice President of Academic Affairs and may be referred to the academic committee for a decision. A temporary mark of "I" is used on transcripts when an extension is granted.

CATASTROPHIC EVENT POLICY

PURPOSE AND SCOPE

To provide guidance for a safe and efficient response to catastrophic events that affect the Montana Bible College students, faculty, and staff and to ensure continuity of operations. This policy applies to all Montana Bible College students, faculty, and staff.

DEFINITIONS

- Catastrophic Event: A natural or man-made incident, which results in substantial damage or loss requiring major financial resources to repair or recover (i.e., fire, tornado, flood, pandemic, or other disaster).
- Continuity of Operations: An effort to ensure that essential functions continue to be performed during a disruption of normal operations.

POLICY AND GUIDELINES

Emergency and continuity of operations planning is a crucial function for Montana Bible College. Montana Bible College will mitigate the impact of operational disruptions to its campus community by implementing policies, procedures, and capabilities that provide continuity of operations should a catastrophic event occur.

CATASTROPHIC EVENTS AND CONTINUITY OF OPERATIONS

Montana Bible College maintains and adheres to specific policies and procedures regarding crises, catastrophic events, and program discontinuances to minimize the length of time students' educational activities are disrupted and minimize the length of time that students, faculty, and staff are displaced.

Montana Bible College utilizes highly accessible, cloud-based educational technologies minimizing the likelihood of interruptions in the unlikely event campus facilities are not accessible. The educational technologies ensure that systems are protected from vulnerabilities, are adequately secured, and backed up to prevent record destruction and/or data loss.

The following Montana Bible College resources are intended to help mitigate the impact of a catastrophic event on college operations:

- Permanent Academic Records – Montana Bible College complies with the US Department of Education Record Keeping, Privacy, and Electronic Processes policy. This policy may be found at <https://fsapartners.ed.gov/knowledge-center/fsa-handbook/2021-2022/vol2/ch7-record-keeping-privacy-electronic-processes>. This policy provides guidance for ensuring the integrity, confidentiality, and security of all documents and records created, received, or maintained in the course of college academic activity, including transcripts.
- Through the use of cloud-based technologies, in the event MBC campus facilities are not available and/or MBC closure, MBC transcripts will be transferred in an electronic format to the National Student Clearinghouse.
- Montana Bible College published Refund Policy provides guidance for ensuring financial refunds are processed in a timely manner consistent with MB policy and applicable federal, state, and ABHE accreditation requirements. The MBC administration maintains the authority to

enact additional refund measures due to a catastrophic event and associated extenuating circumstances.

- The Montana Bible College Student Handbook provides detailed emergency procedures for faculty, staff, students, and visitors to ensure safety and protection of property during fire, severe weather, loss of utilities, and other emergencies. Montana Bible College also utilizes the emergency notification function of the Populi LMS/SMS system.

PROGRAM DISCONTINUANCES AND FINANCIAL COMPENSATION

In the unlikely instance due to a catastrophic event Montana Bible College is unable to deliver the instruction for which students have registered, Montana Bible College commits to one or more of the following courses of action, depending on the situation and on each individual student's needs:

- Provide a reasonable instruction delivery alternative and/or services for which students have paid (example: online instruction delivery replaces in-person instruction delivery)
- Provide assistance in the transfer of credits to other institution(s) or determine an alternative program path at MBC.
- Provide a financial refund to the extent no alternative instructional delivery option, course or program that meet the MBC Core Curriculum requirements or MBC degree program professional or emphasis courses, and/or services are available.

Should a discontinuance occur, MBC administration will notify students and provide available options. In accordance with institutional accreditation requirements, a teach-out plan will be submitted to the ABHE (Association of Biblical Higher Education) prior to its implementation.

COURSE INSTRUCTIONAL MODALITIES

Even though the degrees offered at Montana Bible College are not currently available as 100% online degrees, MBC does utilize a variety of instructional modalities for the courses offered within each degree.

ON-CAMPUS Most coursework at MBC is offered on-campus in a face-to-face format. Each class is broadcast live and recorded through a conference link for the lesson in Populi. Students unable to attend a session may attend via this live link or have up to 2 weeks to watch the conference recording stored in the course shell. On-campus courses are usually offered following the traditional academic calendar for each semester. Occasionally, an on-campus course may be offered with an *intensive* instruction model with specific starting and ending dates within the published term dates in the MBC Academic Calendar for the semester. On-campus courses will be listed in the syllabus and on the semester course schedule as On-Campus.

HYBRID Hybrid instruction refers to courses that utilize at least 51% face-to-face instruction with the remainder of the coursework delivered online. These courses will be noted on the schedule and in the course shell as Hybrid. In most instances, the face-to-face instruction features the same live and recorded conference link as a traditional on-campus course. Hybrid courses may follow the traditional academic calendar or follow an intensive instruction model with specific starting and ending dates within the published term dates in the MBC Academic Calendar for the semester.

ONLINE Online instruction refers to courses that utilize 0% to 50% face-to-face instruction with most, if not all, course activity occurring online. The courses still include substantive and regular faculty-student interaction. These courses typically use the learning management system of the institution or organization providing the course. These courses will be accessed using links provided either through the Populi system used by MBC or an external link provided directly to the student through the syllabus for the course.

MBC uses three primary sources for online instruction. (1) Acadeum is an online consortium of courses offered by other accredited institutions. These courses are used by MBC when a course is needed by a student to graduate and the course is not available in a timeframe that benefits the student, a faculty member is not available for the semester, or the course enrollment locally is low. These courses typically follow an intensive format with the content delivered during an 8-week semester that starts and stops within the timeframe of the MBC academic calendar for the particular semester. Acadeum courses can be longer than 8 weeks and can be asynchronous, allowing the student to complete the coursework at their own pace during the time frame of the course offering. (2) Lancaster Bible College has partnered with MBC to provide online, professional courses for the Bachelor of Arts degrees in Business Administration, Communication, Sports Management, Healthcare Administration, and Criminal Justice. These courses are provided in an intensive instructional format, typically within an 8-week timeframe. The start and end of these 8-week semesters fall within the time frame of each of the published MBC Academic semesters. (3) Christian Counseling & Education Foundation (CCEF) has partnered with MBC to provide the professional content for the Bachelor of Arts in Biblical Counseling degree. These courses are also offered in an intensive format with start times in September, January, March, and June.

INTENSIVE Intensive instruction refers to courses that offer the full content of the course in a shorter time frame than the MBC published academic semester. These courses may range in length from 1 week to 10 weeks in length. Intensive courses have specific registration and withdrawal deadlines. Some courses do not offer refunds once the course has started. The dates are published in the syllabus and as a supplement to the academic calendar. Students are advised to plan their schedule to accommodate the increased time commitment required by these intensive courses and to pay attention to registration and withdrawal deadline dates.

INDEPENDENT STUDY

Students may earn up to 12 credits toward a bachelor's degree through independent study courses at Montana Bible College. Allowance for independent study courses is made to serve unique or extenuating circumstances, especially to remove obstacles to academic progress toward graduation. These classes are typically limited to juniors and seniors in good academic standing. In cases of course schedule conflicts, students should be enrolled in required courses as priority over elective courses. Hybrid or online options are usually preferred to independent studies. Students wishing to enroll in an independent study class must have the consent of the MBC instructor teaching the course. Additionally, the student must meet with the Vice President of Academic Affairs for approval. Requests for independent study courses are due at least two weeks prior to registration. A written request that includes the course number and title of the course request and a description of the circumstances requiring the rest must be submitted to the registrar's office and must be approved by the Vice President of Academic Affairs.

INTERNSHIPS

Every student pursuing a bachelor's degree at Montana Bible College is required to complete an internship related to his/her major or emphasis. This internship is a vital component of the student's education. The internship is a guided field experience intended to bring together in a "real-life" setting the knowledge and skills the student acquired through academic study. The internship is a course for which a student is registered in a given semester and has requirements which he/she must fulfill for a grade.

One of the most significant challenges students face in preparing for an internship is finding an internship. If a student does not have a specific internship in mind, MBC can help. The Office of Academic Affairs regularly makes formal agreements with various churches, ministries, and organizations to provide such opportunities for MBC students. Therefore, we encourage students to see the Vice President of Academic Affairs about specific internship opportunities for their emphases or majors.

INTERNSHIP POLICY

Montana Bible College requires that a student achieve Junior standing before applying for an internship and be of good academic standing. Exceptions to this policy must be approved by the Vice President of Academic Affairs. The internship for all majors and emphases is typically four credits.

PROCEDURES FOR APPLYING AND SERVING IN INTERNSHIPS

1. Complete the Internship Application Form available on the college website or in Populi. This form will require the following information for completion:
 - a. Goals for the internship
 - b. Requirements to meet these goals for the internship
 - c. Contact information for the Internship Supervisor
 - d. Signed agreement to act as Supervisor
2. Once the internship is approved by the Vice President of Academic Affairs, the following reports will be required to complete the internship requirements. These reports are to be uploaded into the internship course shell in Populi for the internship.
 - a. Internship Supervisor's Initial Report, due at Mid-term
 - b. Intern's First Report, due at Mid-term
 - c. Internship Supervisor's Final Report, due by end of Finals week
 - d. Intern's Final Report, due by end of Finals week
3. Final grade will be issued by the Vice President of Academic Affairs.

GRADUATION

GRADUATION HONORS AND AWARDS

A student may graduate Summa Cum Laude (with highest honors) by earning a cumulative grade point average of 3.9 or above, Magna Cum Laude (with high honors) by earning a cumulative grade point average of 3.7 to 3.8, and Cum Laude by earning a cumulative grade point average of 3.5 to 3.6.

GRADUATION REQUIREMENTS

To prepare for graduation, the student will submit an Application to Graduate to the registrar's office. This application is designed to advise the student on academic progress toward the completion of the Certificate in Biblical Studies or the Bachelor of Arts degree.

GRADUATION WITH A CERTIFICATE IN BIBLICAL STUDIES REQUIREMENTS

1. Successfully complete the required minimum number of credits for the certificate.
2. Complete all the required courses.
3. Pass all required courses with a grade of "C-" or above.
4. Earn a cumulative grade point average of 2.0 or above.
5. Complete the ABHE Bible Exam.
6. Meet all financial obligations.

GRADUATION REQUIREMENTS FOR A BACHELOR OF ARTS DEGREE

1. Successfully complete the required minimum number of credits for the degree program of the student.
2. Earn a minimum of 30 credits at Montana Bible College. These must include at least 9 hours in theology.
3. Complete all the required courses, including the required internship.
4. Pass all required courses with a grade of "C-" or above. If a course or courses for a degree has a higher passing grade requirement, this required grade must be met.
5. Earn a cumulative grade point average of 2.0 or above.
6. Successfully pass the Ministry Competency Exam.
7. Complete the ABHE Bible Exam.
8. Meet all financial obligations.
9. Students who have 9 or fewer credits remaining to complete their degree may attend the commencement exercises prior to completion if their application to graduate approves completion of these credits during the summer term immediately following commencement.

ACADEMIC SUPPORT

LOGOS SUBSCRIPTION

Logos is a subscription to Bible study resources that is used in all Biblical Studies courses as well as many others. Students will have access to an established library as well as textbooks that are required for some MBC courses and others that are supplemental. The student Logos subscription is a lifetime account that remains for the students after graduation. Online training is available through Logos and a Logos lab is also available for MBC students.

ACADEMIC CULTURE TRAINING FOR STUDENTS (ACTS)

Occasionally some students may need additional support to achieve academic success. These needs may be evidenced through a review of a new student's transcript, a mid-term progress report, referral by a professor, alert/probationary status, or by self-declaration. The mission of ACTS is to provide additional help to students,

so they achieve academic success. The primary avenue for assistance is a one-on-one meeting with an academic coach who will work individually with the student to determine a plan of action. Students selected for participation in the program will be notified by the Vice President of Academic Affairs.

ACTS MISSION

The mission of the Academic Culture Training for Students (ACTS) is to provide additional help to students so they may achieve academic success. In keeping with our purpose to glorify God through biblical higher education by training men and women for a lifetime of dynamic Christian living and service, Montana Bible College is committed to helping all students succeed in their classes. One of our primary objectives for MBC students is to train them to study and interpret the Scriptures. Some of our students may demonstrate difficulty in their study skills and ability to comprehend required reading assignments.

ACTS LOCATION AND DIRECTOR

All ACTS participants will meet in a public location for the academic coaching they need from the ACTS Director, or the coach he/she may be assigned. These meetings will be by appointment only. The ACTS Director will contact students to schedule the appointment.

ACTS AND MBC WRITING LABS

Writing labs will take place in the library and will serve as a central part of ACTS. Participation in writing labs must be included in the specific plan of assistance drafted and agreed upon by the ACTS Director and the student (see below). The ACTS Director will communicate any identified specific needs to the writing lab.

IDENTIFICATION FOR PARTICIPATION

Several indicators are used to identify students who may benefit from being included in ACTS. Students considered for participation in the program are as follows: A. Students admitted with recommendation for participation in the program from the admissions committee due to a high school GPA below C (2.0). B. Students returning to MBC on a probationary basis due to being suspended for academic reasons. C. Students admitted on a probationary basis due to being suspended for academic reasons at a previous institution. D. Students whose mid-term progress reports indicate the need for monitoring and coaching. E. Students referred to the program by professors. F. Students who declare they are having difficulty and request additional academic assistance.

NOTIFICATION FOR PARTICIPATION

When a student is identified through one of the above indicators, the Vice President of Academic Affairs notifies the ACTS Director and the student. The ACTS Director is responsible for initiating and engaging with ACTS students.

- a. Student will meet with the ACTS Director who will determine the student's difficulty. For this, the ACTS Director will use the "Student Academic Notification Form." The information from this form will serve as the basis for a plan for assistance.
- b. The ACTS Director and student together draft a plan for assistance based on the information from the Student Academic Notification Form.
- c. The drafted plan for assistance will be attached to an ACTS Student Agreement Form, which the student will sign and date on his/her first meeting with the ACTS Director.
- d. The ACTS Director will email copies of the Student Notification Form signed by both the academic coach and the student and send to the Vice President of Academic Affairs and the Registrar.

PENALTY FOR LACK OF PARTICIPATION

The primary avenue for assistance is one-on-one meetings with the ACTS Director or academic coach who works individually with the student to implement the written plan of action for assistance. This plan includes study skills, learning to take responsibility, time management, reading strategies, note-taking, test taking skills, career planning, budgeting, goal setting and overcoming procrastination among the main topics. The required level of participation set by the ACTS Director or academic coach must be maintained by the student. If a student has been identified to participate in the ACTS program as a requirement for continued attendance at MBC, failure at any point to attend required sessions or meetings or complete required assignments will result in immediate suspension from the college.

ACTS PROGRAM TOPICS AND EXPECTATIONS

Students who enter the ACTS program will be assigned individual assignments to complete to help students overcome their barriers to college success.

Each assignment will be discussed and evaluated by the ACTS coach. These assignments include:

- Understanding victim vs victor mentality
- Learning time management
- Managing stress
- Overcoming Procrastination
- Learning emotional intelligence
- Learning to make wise choices
- Understanding learning style and effective study skills
- Self-Motivation and setting goals

These assignments will be assigned over an eight-week period and upon successful completion, the student will be recommended by the ACTS coach to return to full student status.

ACTS ENTRY PROCESS

All faculty will report by mid-term, those students who are not performing academically or personally according to MBC standards to the ACTS Director through email or through academic warning in Populi.

The Acts Director contacts the students for evaluation to determine the issue(s) the student is dealing with and get them registered into the ACTS course in Populi.

Students will meet with the ACTS Director weekly for eight weeks to discuss assignments and progress.

At the end of eight weeks students will be released to return to full status academically.

If the student fails, the semester they will be required to sit out for one semester.

When the student returns to MBC, they must complete the eight-week ACTS program before they can be reinstated as full time MBC student in good standing.

EXITING THE PROGRAM

It is our goal that students exit the program by demonstrating academic success in their classes. This success may be indicated in several ways. A. Student's grades B. Removal from academic probation status C. Recommendation from the Vice President of Academic Affairs, faculty, and/or academic coach. D. Self-assessment with approval from the Vice-President of Academic Affairs and academic coach. This will only be in

cases in which the student self-declared his/her need for ACTS (See “H” under Identification for Participation” above).

OVERALL EVALUATION OF THE PROGRAM

Success of the Student Academic Success Program is determined by academic progress of the participating students as well as student and faculty surveys. A. The academic coach provides a program summary to the Vice President of Academic Affairs at the conclusion of each semester delineating a quantitative analysis of student participation and academic progress. B. Student participants and their professors are surveyed to gather input and recommendations to improve the program.

PARTNER PREP PROGRAM FOR SPOUSES

One goal of Montana Bible College is to help the entire family unit be prepared together for ministry. With that in mind, MBC established Partner Prep so the spouses of degree-seeking MBC students can audit any course free of charge. The spouse will need to register for the courses through the registrar’s office and have the waiver signed and submitted to the business office prior to attending the course. The waiver is good only for auditing. Spouses who complete the partner prep program will receive a certificate and be recognized at commencement.

ADVISORY NOTES FOR THE PARTNER PREP PROGRAM

1. If the degree-seeking student drops below nine credits, the spouse is ineligible for auditing that semester.
2. If the spouse wants to take the course for credit, he/she must pay the entire cost of the course.
3. Montana Bible College will not provide childcare.

“So we fix our eyes not on what is seen, but on what is unseen, since what is seen is temporary, but what is unseen is eternal.” 2 Corinthians 4:18

ACADEMIC PROGRAMS

CERTIFICATE IN BIBLICAL STUDIES

The Certificate in Biblical Studies program is designed to give students a solid foundation in the basics of Scripture, Christian living, and ministry. It is ideal preparation for high school graduates who plan to attend a university, university graduates who plan to enter the work force, or students who want a solid biblical foundation to help prepare them for a life of Christian living and service. This program also serves missionary candidates who are required to have at least one year of Bible college education.

To receive the Certificate in Biblical Studies, a student must successfully complete the following 32 semester hours of prescribed courses. Though courses may be transferred in from other institutions toward the Certificate program to fulfill some of the course requirements listed below, other MBC courses may not be substituted for these courses to earn the Certificate. This program transfers into the baccalaureate program at MBC and meets the freshman year requirements for all MBC Bachelor of Arts degrees.

The objectives for the Certificate in Biblical studies program are:

1. **To grow in foundational biblical and theological knowledge.** Though students may come to us with a general knowledge of the Bible well in hand, we recognize the value of obtaining a comprehensive understanding of all books of the Bible and basic doctrines. This knowledge is intended to ground students firmly in the skills of biblical interpretation and application.
2. **To learn the basic skills of discipleship with the ultimate goal of service in a local church.** In order to carry out the command of "making disciples" in the great commission, students must have a working understanding of how to minister within the church in the manner prescribed by Jesus. A basic theology of discipleship ministry and skills development in how to disciple is introduced.
3. **To learn of opportunities for future ministry.** Ministry is expected in the future of every student. The real question is in what capacity they will minister. Students will gain understanding of what is involved in various capacities of full-time ministry in such positions as pastor, missionary, missions support staff, etc. Alongside such exposure, students will also come to an understanding of how they fit in the church, even if they are not in the position of full-time service.

CERTIFICATE IN BIBLICAL STUDIES INSTRUCTIONAL PLAN

Certificate or Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
		Total	16		
				Total	16

BACHELOR OF ARTS DEGREES

MBC CORE CURRICULUM REQUIREMENTS

The MBC Core Curriculum sets the standard for instruction for the Bachelor of Arts in Biblical Studies degree. Each degree emphasis within the Bachelor of Arts in Biblical Studies degree is built on the foundation of the same MBC Core Curriculum Courses. The MBC Core Curriculum also is used as the basis, with nominal variations, for the other Bachelor of Arts degrees offered at MBC. The MBC Core Curriculum courses are designed to help students grow in their understanding of Scripture and their commitment to our Lord Jesus Christ. The first year of study for all degrees, including the Certificate in Biblical Studies, uses the same MBC Core Curriculum. For a Bachelor of Arts in Biblical Studies, these core courses represent 109 credits of the 128 required credits. Regardless of the bachelor's

degree, these core courses target specific instructional areas including:

- General Education
- Biblical Studies
- Theology
- Discipleship
- Ministry

GENERAL EDUCATION REQUIREMENTS

We believe it is important for our students to learn to engage the lost world they are called to reach with the Gospel and to do so without becoming ensnared by worldly values and philosophies (Matthew 13:24-30). General education credits supply an understanding and awareness of broad areas of history, language arts, sciences, and human development – an essential complement to biblical studies in shaping godly attributes and behavior in today's society. MBC instructs students in biblical and loving responses to and engagement with the people and experiences of a lost and hurting world. MBC has selected courses in each general education discipline to prepare the student specifically for ministry. For example, our History of Western Civilization course teaches students to make the connection between the history they are learning and the Bible's historical background.

Each Bachelor of Arts program requires at least 30 general education credits to include courses in Communication, Humanities/Fine arts, Natural Science/Mathematics, and Social/Behavior Sciences.

Students who have completed their general education credits at MBC will be able to:

1. Understand and interact with varying worldviews in the areas of science, economics, politics, and anthropology.
2. Understand and apply budgeting skills to personal accounting, as well as non-profit organizations.
3. Communicate clearly in both written and oral forms.
4. Evaluate and critically engage major influences in the culture and the Church.

BIBLICAL STUDIES REQUIREMENTS

Bible exposition courses are offered in a systematic rotation to give students a breadth of study in various authors and literary styles. The courses are designed to give students the opportunity to study the complete canon of the Bible. Each emphasis in the Bachelor of Arts In Biblical Studies program offers 31 credits of biblical study including a training course for the use of Logos. Students pay a one-time subscription fee for the Logos Bible Study App when they start as a student at Montana Bible College. The Logos subscription gives the students lifetime access to a powerful Bible study platform to study Scripture and consult commentaries, devotionals, Bible dictionaries, and more from a computer, tablet, or phone.

THEOLOGY REQUIREMENTS

Biblical and theological study is at the heart of the educational experience at MBC. The theology requirements are fundamental to the support of the mission of MBC. Each emphasis in the Bachelor of Arts in Biblical Studies program offers 18 credits of theology instruction. A minimum of 9 theology credits at the 200 level or higher are required for graduation in all degree programs.

DISCIPLESHIP REQUIREMENTS

Courses specifically designed for discipleship guide students in ministry training and experience. Students will begin discipleship courses their first year and will continue in these courses until graduation. Each Bachelor of Arts program offers 10 credits of discipleship training.

MINISTRY REQUIREMENTS

Students will be engaged in ministry training in the classroom and through experience in local churches. The ministry development courses are designed to prepare the student for at least one required internship. The Bachelor of Arts in Biblical Studies program includes 20 credits of ministry training.

The following table details the courses that make up the MBC Core Curriculum for the Bachelor of Arts in Biblical Studies.

MBC CORE CURRICULUM COURSE LISTINGS FOR THE BACHELOR OF ARTS IN BIBLICAL STUDIES DEGREE

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
		Total	16		
				Total	16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	EP 104	Logic	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210	Effective Oral Communication	3	SF 235	Spiritual Formation	1
BS ____	Bible Exposition Elective	3	LS/HS ____	General Education Elective	3
		Total	16		
				Total	16
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BC 304	Biblical Peacemaking	3
HS 303	Church History I	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	HS 304	Church History II	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
MD 360	Community Leadership	3	TH 302	Doctrine of God the Son	3
		Emphasis Course	3	Emphasis Course	
		3		3	
		Total	16		
				Total	16
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
		Emphasis Course	3	Emphasis Course	
		3		3	
		Emphasis Course	3	Emphasis Internship	
		3		4	
MD ____	Ministry Elective	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
		Total	16		
				Total	16
There are 30 credits of General Education, 31 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, 20 credits of Ministry. Total MBC Core Curriculum is 109 credits . There are 19 credits for each Emphasis.					

BACHELOR OF ARTS IN BIBLICAL STUDIES

Montana Bible College offers a Bachelor of Arts in Biblical Studies with one of two emphasis options: General Ministry or Next Generation Ministry. Regardless of the emphasis pursued, the first year of any program is identical to give students a solid biblical foundation and allow them the opportunity to become familiar with each program prior to choosing one course of study. All degree emphases provide a wealth of ministry-related instruction.

BACHELOR OF ARTS IN BIBLICAL STUDIES EMPHASES - GENERAL MINISTRY AND NEXT GENERATION MINISTRY

Each emphasis in the Bachelor of Arts in Biblical Studies degree requires 19 credits. This requirement includes 15 credits of emphasis specific courses and a 4-credit emphasis specific internship.

GENERAL MINISTRY EMPHASIS

Numerous ministries apart from the Sunday sermon await the members of a congregation who are willing to use what the Lord has given them. Sadly, the painful reality is that many churches do not have people in their congregations equipped to minister effectively in these areas. MBC designed the general ministry emphasis to ready God's people for service wherever they find themselves, whether it be Sunday school or summer camp.

By pursuing the general ministry emphasis, students will have the opportunity to examine a broad array of ministries to see which direction the Lord may take them. Students will also learn to follow biblical leadership and give biblical guidance to those who follow them. They will be involved in one-on-one discipleship both in their own lives and in the lives of others.

Students who are pursuing youth ministry, camp ministry, or ministry in a para-church organization can tailor this program to their individual needs.

In addition to the general objectives of the B.A. degree, students completing this emphasis will be able to:

1. Provide leadership to ministries of the local body of believers or para-church organizations.
2. Demonstrate a breadth of knowledge and skills for a variety of ministries.

The General Ministry degree emphasis is detailed in the following chart.

ADVISORY NOTES REGARDING THE GENERAL MINISTRY EMPHASIS

- (1) MBC electives may be filled through any other class offered at MBC that is not already required for the emphasis.
- (2) In order to graduate in the General Ministry emphasis a student must receive at least a B on their internship.

GENERAL MINISTRY EMPHASIS DEGREE PLAN

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total		16	Total		16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	EP 104	Logic	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210	Effective Oral Communication	3	SF 235	Spiritual Formation	1
BS ____	Bible Exposition Elective	3	LS 230 or LS 320	Introduction to Economics or US Government	3
Total		16	Total		16
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BC 304	Biblical Peacemaking	3
HS 303	Church History I	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	HS 304	Church History II	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
MD 360	Community Leadership	3	TH 302	Doctrine of God the Son	3
BC 210 or BC 220	Dynamics of Biblical Change or Helping Relationships	3	MD 302	Teaching Children	3
Total		16	Total		16
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
MD/MI/ BC/PS ____	General Ministry elective	3	MD/MI/ BC/PS ____	General Ministry Elective	3
MU 401	Music in Worship	3	MD 400	Ministry Internship	4
MD ____	Ministry Elective	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
Total		16	Total		16

There are 30 credits of General Education, 31 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, and 20 credits of Ministry. Total Core Curriculum is **109 credits**. There are **19 credits for the General Ministry emphasis**. Total degree requirement is 128 credits.

A new frontier for discipleship is birthed with each new generation, and as the cutting edge of culture advances with the young, the church must engage the battle for their hearts. At Montana Bible College, we believe that biblical principles of discipleship apply in every generation. Still, discernment is needed to engage the worldview of young men and women. Next generation ministry leaders must be competent to direct today's youth toward spiritual maturity and their broader identity within the church.

The Next Generation Ministry Emphasis equips students to shepherd young people into relationship with Jesus and onward toward maturity in Christ and Kingdom ministry. Students will learn how to apply discipleship principles to young people in the contexts of the local church, camp and adventure ministries, and personal relationships with small groups and individuals. Planned outdoor opportunities are highlighted both as a direct ministry tool and as a paradigm for discipleship by walking with young people through real-life situations.

In addition to the general objectives of the B.A. degree, students completing this emphasis will be able to:

1. Lead and direct next generation ministries and leadership teams, both in the local church and parachurch ministries, with a clear emphasis on discipleship and biblical teaching.
2. Work within the context of the local church to guide a healthy approach to next generation ministries, understanding a variety of convictional perspectives on how the church should approach ministry to the next generations.
3. Engage young people with cultural and worldview wisdom.

The Next Generation Ministry Emphasis is detailed in the following chart.

ADVISORY NOTE REGARDING THE NEXT GENERATION MINISTRY EMPHASIS

In order to graduate in this emphasis, students must earn at least a B in the following courses: Youth Ministry and Cultural Analysis and Ministry Internship.

NEXT GENERATION MINISTRY EMPHASIS DEGREE PLAN

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total		16	Total		16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	EP 104	Logic	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210	Effective Oral Communication	3	SF 235	Spiritual Formation	1
BS ____	Bible Exposition Elective	3	LS/HS ____	General Education Elective	3
Total		16	Total		16
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BC 304	Biblical Peacemaking	3
HS 303	Church History I	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	HS 304	Church History II	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
MD 360	Community Leadership	3	TH 302	Doctrine of God the Son	3
PS 301	Homiletics I	3	PS 406	Youth Ministry in the Local Church	3
Total		16	Total		16
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
PS 403	Discipling and Counseling Youth	3	PS 304	Youth Ministry and Cultural Analysis	3
PS 401	Pastoral Leadership	3	MD 400	Ministry Internship	4
BC 210 or BC 220	Dynamics of Biblical Change* or Helping Relationships*	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
Total		16	Total		16
<p>There are 30 credits of General Education, 31 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, and 20 credits of Ministry. Total Core Curriculum is 109 credits. There are 19 credits for the Next Generation Ministry emphasis. (*CCEF Formation Certificate Courses). Total degree requirement is 128 credits.</p>					

BACHELOR OF ARTS IN MISSIONS AND WORLD CHRISTIANITY

This degree was previously offered at MBC as a Missions emphasis within the Bachelor of Arts degree in Biblical Studies. It is now offered as a stand-alone degree program.

In fulfillment of the Lord's command to "go into all the world and preach the gospel," the major in Missions and World Christianity is designed to prepare students with the knowledge and skills essential for cross-cultural ministry. Classes will introduce students to new developments in missions in the modern period, especially the rapid growth of Christianity in Africa, Asia and Latin America and the opportunities this presents for Christians in the West. Students will also be introduced to changes taking place in North America and Europe and discuss the implications for effective gospel ministry in an increasingly secular world.

The Missions internship is designed to immerse students in a cross-cultural experience, which may be done in the North America, Europe, Africa, Asia or Latin America. Short-term trips used for internships credits are subject to approval by the Vice President of Academic Affairs.

In addition to general objectives of the B.A. degree, students completing this emphasis will be able to:

1. Critically observe and functionally engage with other cultures.
2. Distinguish between Biblical essentials and cultural nonessentials.
3. Understand the current issues in missions, particularly in areas of contextualization.
4. Develop a theology of mission for effective leadership in the local church, para-church, or mission organization.
5. Consider opportunities for effective cross-cultural ministry in your community and in the larger world.

ADVISORY NOTE REGARDING THE BACHELOR OF ARTS IN MISSIONS AND WORLD CHRISTIANITY DEGREE

(1) In order to graduate in this emphasis, students must earn at least a B in the prescribed Missions courses and the Missions Internship.

The Bachelor of Arts in Missions and World Christianity degree is detailed in the following chart.

BACHELOR OF ARTS IN MISSIONS AND WORLD CHRISTIANITY DEGREE PLAN

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MI 110 or MI 101	Family Development or Introduction to World Christianity	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total			Total		
16			16		
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	EP 104	Logic	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210	Effective Oral Communication	3	SF 235	Spiritual Formation	1
MI 201	History of World Christianity	3	MI 203	Theology of Christian Mission	3
Total			Total		
16			16		
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BC 304	Biblical Peacemaking	3
HS 303	Church History I	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	HS 304	Church History II	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
MD 360	Community Leadership	3	TH 302	Doctrine of God the Son	3
MI 304	Missions in the Twenty-First Century	3	MI 306	Mission and Global Poverty	3
Total			Total		
16			16		
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
BC 210 or MI 499	Dynamics of Biblical Change* or Missions Special Topic	3	MI 407	Christianity and World Religions	3
MI 400	Cultural Immersion Internship	4	HS 301 or LS 320	Christian Political Thought or US Government	3
MI 406	Theology and the Global Church	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
Total			Total		
17			15		
<p>There are 30 credits of General Education, 28 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, 20 credits of Ministry, and 25 credits for Missions Studies. (*CCEF Formation Certificate Course). Total degree requirement is 128 credits.</p>					

BACHELOR OF ARTS IN PASTORAL STUDIES

This degree was previously offered at MBC as a Pastoral emphasis within the Bachelor of Arts degree in Biblical Studies. It is now offered as a stand-alone degree program.

The responsibility of leading a congregation as a pastor is a heavy one (James 3:1). In order to serve in a pastoral role, a man must meet the qualifications for elders outlined in Scripture (I Timothy 3:1-7; Titus 1:6-9; I Peter 5:1-4). Because of this, it is imperative that a man who leads the body of Christ be properly equipped to do so in character and skill. With this in mind, MBC developed the Bachelor of Arts in Pastoral Studies to train men to serve as pastors in the local church. In addition to a thorough grounding in Scripture, the pastoral emphasis offers training in preaching, biblical counselling, leadership, and biblical languages. MBC specializes in preparing pastors for town-and-country church ministry. Please note that while women are free to take individual courses in this emphasis, as per MBC's convictions affirmed in its doctrinal statement, admission to the pastoral emphasis is reserved for men only.

Students completing this degree will be able to:

1. Understand and interact with varying worldviews in the areas of science, economics, politics, and anthropology.
2. Understand and apply budgeting skills to personal accounting, as well as non-profit organizations.
3. Communicate clearly in both written and oral forms.
4. Evaluate and critically engage major influences in the culture and the Church.
5. Competently study Scripture contextually, historically, culturally, and from the original languages.
6. Effectively preach and teach in an expository manner from any genre of literature in Scripture.
7. Serve a congregation and community in a rural, small-town setting as a caring shepherd.
8. Apply to continue education at an institution awarding post-graduate degrees such as MDiv.

Leaders in the church must be able to understand the Word of God and communicate it faithfully, accurately, and effectively in the real world where the people they shepherd live. Since biblical culture, language, and history differ from our own, good exegesis as well as valid and relevant application depend upon the student's ability to bridge these gaps. MBC meets this need by teaching courses in the disciplines of hermeneutics, homiletics, and biblical languages. MBC also teaches Bible exposition courses on specific books of Scripture from the various literary genres. Leaders also need to shepherd with purpose, awareness, and wisdom, which is why MBC includes courses on pastoral studies, community leadership, peacemaking, and counseling. Students will have the opportunity to complete one of two required courses toward the Formation Certificate awarded by the Christian Counseling & Education Foundation (CCEF).

ADVISORY NOTE REGARDING THE BACHELOR OF ARTS DEGREE IN PASTORAL STUDIES

- (1) In order to graduate with this degree, students must earn at least a B in the following courses: Homiletics 1 and 2, Pastoral Leadership, Community Leadership, and Pastoral Internship. They must also earn at least a C in the following courses: Greek I, II, III, and IV and Hebrew I and II.

The Bachelor of Arts in Pastoral Studies degree is detailed in the following chart.

BACHELOR OF ARTS IN PASTORAL STUDIES DEGREE PLAN

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
		Total	16		
				Total	16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	EP 104	Logic	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210	Effective Oral Communication	3	SF 235	Spiritual Formation	1
LS 201	Greek 1	3	LS 202	Greek II	3
		Total	16		
				Total	16
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BC 304 or BC 210 or BC 220	Biblical Peacemaking or Dynamics of Biblical Change * or Helping Relationships *	3
HS 303	Church History I	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	HS 304	Church History II	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
MD 360	Community Leadership	3	TH 302	Doctrine of God the Son	3
LS 301	Greek III	3	LS 302	Greek IV	3
PS 301	Homiletics I	3	PS 302	Homiletics II	3
		Total	19		
				Total	19
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
LS 303	Hebrew I	3	LS 304	Hebrew II	3
PS 401	Pastoral Leadership	3	PS 400	Pastoral Internship	4
MU 401	Music in Worship	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
		Total	16		
				Total	16
<p>There are 30 credits of General Education, 28 credits of Bible, 18 credits of Theology, 10 credits of Discipleship 18 credits of Biblical Languages, and 28 credits of Ministry and Pastoral Studies. (*CCEF Formation Certificate Courses) Total degree requirement is 134 credits.</p>					

BACHELOR OF ARTS IN BIBLICAL COUNSELING

This degree was previously offered at MBC as a Biblical Counseling emphasis within the Bachelor of Arts degree in Biblical Studies. It is now offered as a stand-alone degree program.

COUNSELING PHILOSOPHY

Montana Bible College views Biblical Counseling as *part of* the discipleship process in which we seek to help others face the challenges and obstacles in their lives from a thoroughly Biblical worldview. We look to Holy Scripture for our understanding of where we came from, why we are here, human nature, the brokenness of the world and our individual lives, and the core solutions to the problems we face. In the Bible we learn about salvation from sin through Jesus, freedom from guilt and shame through forgiveness, the restoration of broken relationships, and the power of God's indwelling Spirit to bring victory over the host of temptations, evil desires, and issues we face. The Bible teaches us how to come into right relationship with God, with others, and with ourselves. From God's inspired Word, we learn how to properly view human beings as both material and immaterial beings whose bodies and souls alike need care. The Bible furthermore declares to us the nature and purpose of the Church, the body of Christ, and how in *that* context God would have us minister His grace to one another and to the spiritually lost through the various gifts He has given us.

Scripture conveys the truth we need to discern properly which findings and insights from general revelation in its various disciplines fit within a Biblical worldview and are helpful as we minister to people, and which need to be rejected. Furthermore, God's Word itself gives us understanding that we ought to care for the body if the body is ailing and that we can and should apply wisdom to all of life. Yet, as Colossians 2:8 says, "*See to it that no one takes you captive by hollow and deceptive philosophy that depends on human tradition and the basic principles of this world rather than on Christ.*" Biblical Counseling stands in sharp contrast to counseling theories and practices derived from non-Christian worldviews. The ultimate aim of Biblical Counseling is to care for people in the midst of their problems to the end that they come to know the Savior ever more deeply and are conformed to His likeness for their good and God's glory.

Such a program results in:

1. A thoroughly Biblical worldview at the center of our counseling program.
2. A program that does not outright reject the findings of general revelation or of various Christian writers or practitioners, is not married to any single counseling "guru" or organization, and yet is deeply committed to careful discernment, holding all things up to the light of God's word well exegeted and applied.
3. A strong and healthy view of the sufficiency of Scripture to permeate the program so that we look to and rely on God's word which gives us all we need for living life as God intends while avoiding views of sufficiency that end up denying the active presence and power of God's Spirit working in people or the proper contribution of general revelation in submission to Christ.

4. A program that produces graduates who serve people, both saved and unsaved, as Christians unashamed of the gospel and the truth of God's word; who minister as ambassadors of Christ and members of His Church; who open the Bible, teach it, and apply it; and who exemplify Christ-like character.

From this place of conviction, our graduates will be able to go on and serve, both formally and informally, within the local church as well as in various counseling-related and chaplaincy roles as unashamed Christians in the world. To facilitate the degree instruction, courses offered by Christian Counseling & Education Foundation (CCEF) are incorporated into the curriculum. The courses required for the CCEF Formation Certificate and the CCEF Essentials of Biblical Counseling Certificate provide the foundational courses for the Biblical Counseling degree.

CCEF CERTIFICATE COURSES

The courses that make up the requirements for the CCEF Formation Certificate may be taken in any order. The two courses for this certificate are:

- BC 210 Dynamics of Biblical Change (3 credits)
- BC 220 Helping Relationships (3 credits)

Completion of both CCEF Formation Certificate courses is a prerequisite for enrollment in the remaining CCEF courses. The courses that make up the requirements for the CCEF Essentials of Biblical Counseling Certificate may be taken in any order. The four courses for this certificate are:

- BC 310 Applied Theology of the Person (3 credits)
- BC 320 Scripture for Life and Ministry (3 credits)
- BC 330 Everyday Problems in Counseling (3 credits)
- BC 340 Counseling in the Local Church (3 credits)

ADVISORY NOTE REGARDING REGISTRATION AND WITHDRAWAL PROCEDURES FOR CCEF COURSES

- (1) Registration and withdrawal procedures for the CCEF courses are unique to these courses. All registrations and withdrawals are handled through the registrar's office. CCEF courses require registration 6 weeks prior to the start of each semester. The courses are online and have a concentrated instructional format that runs shorter than the traditional semester. The two courses required for the Formation Certificate are prerequisites for the courses required for the essentials of Biblical Counseling Certificate. Students may withdraw from these courses up through the first day of classes for the MBC Academic Calendar for a refund. Once the MBC semester has started, no refund for withdrawal is available from courses administered by CCEF.
- (2) For those who desire to take their biblical counseling degree further than lay ministry and pursue vocational opportunities, our counseling degree is the perfect platform for pursuit of graduate studies in Biblical counseling from Christian seminaries. As an example, the CCEF certificates earned as part of this degree are currently

recognized for potential transfer to Westminster Theological Seminary (WTS) to apply toward the course requirements for the WTS Master of Arts in Counseling, a fully online degree program. More information regarding the transfer of CCEF courses to WTS is available from the website for WTS.

<https://westminsteronline.my.site.com/admissionsfaqs/s/article/Can-I-transfer-classes-I-took-through-CCEF>

- (3) MBC students enrolled in a different degree program or MBC alumni may also take the CCEF courses for credit or as audit courses. Courses taken as an audit enrollment through MBC may still count toward the certificate programs with CCEF but do not count toward completion of any degree requirements for any degrees at MBC. CCEF courses taken for audit through MBC have a special group pricing option that provides students with a financial benefit for enrolling through MBC.

ADVISORY NOTE REGARDING CCEF AUDIT COURSES AND CCEF COURSES NOT TAKEN THROUGH MBC

Courses taken directly from CCEF, not through MBC, for audit do not apply toward any MBC degrees or CCEF certificates. Courses taken directly from CCEF for credit but not through MBC would need to be evaluated following the Transfer Credit Policy of MBC. Please contact the MBC registrar's office with any questions about different enrollment options for the CCEF courses.

Students completing the Bachelor of Arts in Biblical Counseling degree will be able to:

1. Understand and interact with varying worldviews in the areas of science, economics, politics, and anthropology.
2. Understand and apply budgeting skills to personal accounting, as well as non-profit organizations.
3. Communicate clearly in both written and oral forms.
4. Evaluate and critically engage major influences in the culture and the Church.
5. Disciple in an intensive format in the local church with people who have identifiable root sins impacting their habits, emotions, and character.
6. Demonstrate sympathy and empathy as one who is also on the path of sanctification.
7. Identify and interact with various approaches to spiritual health and growth in sanctification.
8. Receive the CCEF Formation Certificate and the CCEF Essentials of Biblical Counseling.

ADVISORY NOTE REGARDING THE BACHELOR OF ARTS DEGREE IN BIBLICAL COUNSELING

- (1) The Bible Exposition elective may be filled with any Biblical Studies special topics courses offered at MBC that is not already required for the emphasis or an additional course from CCEF.
- (2) Due to the nature of Biblical Counseling, the Biblical Counseling internship requirement may be met with a traditional ministry internship.
- (3) In order to graduate with a degree in Biblical Counseling, a grade of B or higher is required for the internship.

The Bachelor of Arts in Biblical Counseling degree is detailed in the following chart.

BACHELOR OF ARTS IN BIBLICAL COUNSELING DEGREE PLAN

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total		16	Total		16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	EP 104	Logic	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210	Effective Oral Communication	3	SF 235	Spiritual Formation	1
BS ____	Bible Exposition Elective or additional course from CCEF	3	LS 230 or LS 320	Introduction to Economics or US Government	3
Total		16	Total		16
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BC 304	Biblical Peacemaking	3
HS 303	Church History I	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	HS 304	Church History II	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
MD 360	Community Leadership	3	TH 302	Doctrine of God the Son	3
BC 210	Dynamics of Biblical Change *	3	BC 220	Helping Relationships *	3
Total		16	Total		16
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
BC 310	Applied Theology of the Person **	3	BC 340	Counseling in the Local Church **	3
BC 320	Scripture for Life & Ministry **	3	BC 400	Counseling Internship	4
BC 330	Everyday Problems in Counseling **	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
Total		16	Total		16
<p>There are 30 credits of General Education, 31 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, and 15 credits of Ministry. Graduates with the Biblical Counseling degree also receive the *CCEF Formation Certificate and the **CCEF Essentials of Biblical Counseling Certificate. Total degree requirement is 128 credits.</p>					

BACHELOR OF ARTS IN BUSINESS ADMINISTRATION

Through our business administration major, you'll receive a blend of both Bible and business classes, equipping you spiritually and academically to effectively serve in your professional and personal life. Our hands-on learning and practical business training puts our graduating students on equal footing with other candidates applying for entry-level business positions. Our business administration program is truly singular and offers students a unique chance to learn how to integrate their faith into the workplace through Christian education.

The Bachelor of Arts in Business Administration utilizes courses on campus and online through MBC as well as online professional courses in partnership with Lancaster Bible College.

ADVISORY NOTE REGARDING REGISTRATION AND WITHDRAWAL PROCEDURES FOR LANCASTER BIBLE COLLEGE COURSES

Students enrolled in professional courses offered by Lancaster Bible College are advised that they will be paying Lancaster's tuition rate for each of the online courses. All courses except for the science labs are offered by Lancaster Bible College in an 8- week Intensive format. Students are advised to plan their school schedule carefully in consultation with his/her advisor.

The Bachelor of Arts in Business Administration degree is detailed in the following chart.

BACHELOR OF ARTS IN BUSINESS ADMINISTRATION DEGREE PLAN

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total		16	Total		16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	LS 216	Intro to Economics	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210	Effective Oral Communication	3	SF 235	Spiritual Formation	1
MS 218	Applied Business Math	3	BU 113	Foundations in Accounting	3
Total		16	Total		16
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BC 304	Biblical Peacemaking	3
HS 303	Church History I	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	HS 304	Church History II	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
MD 360	Community Leadership	3	TH 302	Doctrine of God the Son	3
BU 201	Business Ethics	3	BU 305	Business Law	3
Total		16	Total		16
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
BU 425	Finance	3	BU 499 or LS 320	Business Elective or US Government	3
BU 402	International Business	3	BU 400	Business Internship	4
BU 305	Operational Management	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
Total		16	Total		16
<p>There are 30 credits of General Education, 28 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, and 11 credits of Ministry. There are 31 professional credits for this degree. Total degree requirement is 128 credits.</p>					

BACHELOR OF ARTS IN COMMUNICATION

If you can't seem to follow enough news outlets on Twitter, listen to the radio and podcasts incessantly, love to analyze commercials, or appreciate good storytelling and the written word, this just might be the right major for you. Plus, there are so many careers in communications. Our communication major will teach you the fundamentals of strong writing, the basics of radio broadcasting in our in-house radio station (an exact replica of local Christian radio station WJTL's setup), introduce you to the world of video production and let you dip your toes into the waters of journalism with our student-run newspaper – and that's just the beginning. Built on a firm foundation of media ethics, theory and practice and Bible classes that teach a solid biblical worldview, students who complete this program will earn a Bachelor of Arts degree with majors in both communication and biblical studies.

The Bachelor of Arts in Communication utilizes courses on campus and online through MBC as well as online professional courses in partnership with Lancaster Bible College.

ADVISORY NOTE REGARDING REGISTRATION AND WITHDRAWAL PROCEDURES FOR LANCASTER BIBLE COLLEGE COURSES

Students enrolled in professional courses offered by Lancaster Bible College are advised that they will be paying Lancaster's tuition rate for each of the online courses. All courses except for the science labs are offered by Lancaster Bible College in an 8- week Intensive format. Students are advised to plan their school schedule carefully in consultation with his/her advisor.

The Bachelor of Arts in Communication degree is detailed in the following chart.

BACHELOR OF ARTS IN COMMUNICATION DEGREE PLAN

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total		16	Total		16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	LS 216	Intro to Economics	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210	Effective Oral Communication	3	SF 235	Spiritual Formation	1
COM 110	Principles and Practices	3	COM 201	Communication Ethics	3
Total		16	Total		16
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BC 304	Biblical Peacemaking	3
HS 303	Church History I	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	HS 304	Church History II	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
MD 360	Community Leadership	3	TH 302	Doctrine of God the Son	3
COM 212	Media: Conveyor of Ideas	3	COM 320	Marketing Communication	3
Total		16	Total		16
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
COM 330	Survey of Web Design	3	COM 499 or LS 320	Communication Elective or US Government	3
COM 340 or COM 470	Writing on Social Issues or Senior Communication Project	3	COM 400	Business Internship	4
COM 350	Writing for Publication	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
Total		16	Total		16
<p>There are 30 credits of General Education, 28 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, and 11 credits of Ministry. There are 31 professional credits for this degree. Total degree requirement is 128 credits.</p>					

BACHELOR OF ARTS IN CRIMINAL JUSTICE

The criminal justice program will prepare students to fill redemptive roles in our larger society. We have designed courses, internship, student work, and instructor interaction to help students promote biblical justice and the love of Christ in service to people in public spaces. Students will take classes in areas of Criminal Justice, which focus on law enforcement and corrections, and of legal studies, which focus on legal reasoning and provides exposure for those interested in the legal profession. Through academic rigor and hands on training, Christian professionals in LBC's criminal justice program teach students how to live out the Gospel in society, excel in their chosen fields, and strengthen their faith for the work to which God calls them.

The Bachelor of Arts in Criminal Justice utilizes courses on campus and online through MBC as well as online professional courses in partnership with Lancaster Bible College.

ADVISORY NOTE REGARDING REGISTRATION AND WITHDRAWAL PROCEDURES FOR LANCASTER BIBLE COLLEGE COURSES

Students enrolled in professional courses offered by Lancaster Bible College are advised that they will be paying Lancaster's tuition rate for each of the online courses. All courses except for the science labs are offered by Lancaster Bible College in an 8- week Intensive format. Students are advised to plan their school schedule carefully in consultation with his/her advisor.

The Bachelor of Arts in Criminal Justice degree is detailed in the following chart.

BACHELOR OF ARTS IN CRIMINAL JUSTICE DEGREE PLAN

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total		16	Total		16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	LS 216	Intro to Economics	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210	Effective Oral Communication	3	SF 235	Spiritual Formation	1
CRJ 101	Introduction to Criminal Justice	3	CRJ 102	Introduction to Law Enforcement	3
Total		16	Total		16
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	CRJ 215 or BC 304	Soul Care for the Criminal Justice Professional or Biblical Peacemaking	3
HS 303	Church History I	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	HS 304	Church History II	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
CRJ 202	Corrections and Punishment	3	TH 302	Doctrine of God the Son	3
CRJ 203	American Judicial System	3	CRJ 222	Juvenile Justice System and Administration	3
Total		16	Total		16
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
CRJ 311	Ethical Issues in Criminal Justice	3	LS 320 or CRJ 422	US Government or Race, Class, and Criminal Justice	3
CRJ 304	Criminology	3	CRJ 400	Criminal Justice Internship	4
CRJ 310	Constitutional Law and Criminal Procedure	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
Total		16	Total		16

There are 30 credits of General Education, 28 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, and 8 credits of Ministry. There are **34 professional credits** for this degree. Total degree requirement is 128 credits.

BACHELOR OF ARTS IN HEALTHCARE MANAGEMENT

Becoming a health care manager means you'll have plenty of options once you graduate. This program touches on areas of math, science and policy, allowing you to transition from school to a job at a doctor's office, handling the day-to-day functions of a typical small private practice, step into law reform in DC by working as a public health lobbyist or enter the lucrative world of pharmaceutical sales. Our undergraduate degree in healthcare management also prepares you to continue your education through graduate studies. The possibilities are almost endless – it just depends on what you want to do!

The Bachelor of Arts in Healthcare Management utilizes courses on campus and online through MBC as well as online professional courses in partnership with Lancaster Bible College.

ADVISORY NOTE REGARDING REGISTRATION AND WITHDRAWAL PROCEDURES FOR LANCASTER BIBLE COLLEGE COURSES

Students enrolled in professional courses offered by Lancaster Bible College are advised that they will be paying Lancaster's tuition rate for each of the online courses. All courses except for the science labs are offered by Lancaster Bible College in an 8- week Intensive format. Students are advised to plan their school schedule carefully in consultation with his/her advisor.

The Bachelor of Arts in Healthcare Management degree is detailed in the following chart.

BACHELOR OF ARTS IN HEALTHCARE MANAGEMENT DEGREE PLAN

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	HCM 115 or MD 110	Nutrition and Wellness or Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total		16	Total		16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
SOC 101	General Psychology	3	LS 216	Intro to Economics	3
HS 205	History of Western Civilization I	3	MAT 219	Probability and Statistics	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
HCM 105	Introduction to Health Sciences	3	SF 235	Spiritual Formation	1
SCI 101	General Biology	3	BU 113	Foundations of Accounting	3
SCI 102	General Biology Lab	1	SOC 203	Principles of Sociology	3
Total		17	Total		19
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BS 302	Prophetic Books & Literature	3
SCI 201	Anatomy & Physiology 1	3	SCI 203	Anatomy & Physiology 2	3
SCI 202	Anatomy & Physiology 1 Lab	1	SCI 204	Anatomy & Physiology 2 Lab	1
TH 301	Doctrine of Humanity, Sin, and Salvation	3	HCM 302	Healthcare Management 2	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
HCM 301	Healthcare Management	3	TH 302	Doctrine of God the Son	3
HCM 210	Ethical and Legal Issues in Healthcare	3	HCM 110	Medical Technology	3
Total		17	Total		17
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
HCM 310	Evidenced Based Practical Research Analysis and Writing	3	HCM 305 or LS 320	Community Health or US Government	3
HCM 205	Professionalism and Education in Healthcare	3	HCM 400	Healthcare Management Internship	4
SOC 325	Human Growth and Development	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
Total		16	Total		16
There are 30 credits of General Education, 28 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, and 2 credits of Ministry. There are 46 professional credits for this degree. Total degree requirement is 134 credits.					

BACHELOR OF ARTS IN MARKETING

In our business marketing degree, you'll learn relevant topics like accounting, finance, business law and marketing – all presented through the lens of a biblical worldview. To ensure that our students are well-prepared to enter the job force, students earning a Bachelor of Business Marketing will develop a professional portfolio over the course of their academic career to showcase their blossoming marketing skills.

The Bachelor of Arts in Marketing utilizes courses on campus and online through MBC as well as online professional courses in partnership with Lancaster Bible College.

ADVISORY NOTE REGARDING REGISTRATION AND WITHDRAWAL PROCEDURES FOR LANCASTER BIBLE COLLEGE COURSES

Students enrolled in professional courses offered by Lancaster Bible College are advised that they will be paying Lancaster's tuition rate for each of the online courses. All courses except for the science labs are offered by Lancaster Bible College in an 8- week Intensive format. Students are advised to plan their school schedule carefully in consultation with his/her advisor.

The Bachelor of Arts in Marketing degree is detailed in the following chart.

BACHELOR OF ARTS IN MARKETING DEGREE PLAN

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total		16	Total		16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	LS 216	Intro to Economics	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210 or COM 110	Effective Oral Communication or Communication Principles and Practices	3	SF 235	Spiritual Formation	1
MS 218	Applied Business Math	3	BU 113	Foundations in Accounting	3
Total		16	Total		16
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BC 304	Biblical Peacemaking	3
BUS 302	Marketing	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	MKT 315	Consumer Behavior	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
MD 360	Community Leadership	3	TH 302	Doctrine of God the Son	3
BU 201	Business Ethics	3	BU 305	Business Law	3
Total		16	Total		16
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
BU 425	Finance	3	MKT 405 or LS 320	Marketing Research or US Government	3
MKT 305	Strategic Marketing	3	MKT 400	Marketing Internship	4
MKT 310	Digital Marketing	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
Total		16	Total		16
<p>There are 30 credits of General Education, 28 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, and 5 credits of Ministry. There are 37 professional credits for this degree. Total degree requirement is 128 credits.</p>					

BACHELOR OF ARTS IN SPORTS MANAGEMENT

While there are many colleges that offer sports management programs, there's none quite like our partnership with Lancaster Bible College. With a program that is intentionally designed to give students field experience before graduating, our students leave equipped and ready to lead in their industry in sports administration. Starting freshman year, students begin working in their field, first by helping to pull off athletic events on campus, followed by an apprenticeship under a skilled professional in their sophomore year, then internships and practicum in their junior and senior years. In total, our students leave with a *minimum* of 440 hours of relevant sport management experience.

The Bachelor of Arts in Sports Management utilizes courses on campus and online through MBC as well as online professional courses in partnership with Lancaster Bible College.

ADVISORY NOTE REGARDING REGISTRATION AND WITHDRAWAL PROCEDURES FOR LANCASTER BIBLE COLLEGE COURSES

Students enrolled in professional courses offered by Lancaster Bible College are advised that they will be paying Lancaster's tuition rate for each of the online courses. All courses except for the science labs are offered by Lancaster Bible College in an 8- week Intensive format. Students are advised to plan their school schedule carefully in consultation with his/her advisor.

The Bachelor of Arts in Sports Management degree is detailed in the following chart.

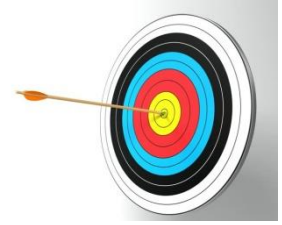
Bachelor of Arts in Sports Management Degree Plan

Freshman Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115	Effective Written Communication (College Research & Writing)	3	MD 110	Family Development	3
SF 110	Living by Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total		16	Total		16
Sophomore Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 202	Historical Books & Narrative Literature	3	BS 203	Hymnic & Wisdom Books & Literature	3
EP 201	Introduction To Philosophy	3	LS 216	Intro to Economics	3
HS 205	History of Western Civilization I	3	HS 206	History of Western Civilization II	3
SF 230	Discipling Relationships	1	TH 201	Doctrine of The Scriptures and the Triune God	3
LS 210 or SPM 130	Effective Oral Communication or Sports Communication	3	SF 235	Spiritual Formation	1
SPM 105	Introduction into Sports Management	3	SPM 140	Fundamentals of Coaching	3
Total		16	Total		16
Junior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 301	Pentateuch, Legal & Narrative Literature	3	BC 304	Biblical Peacemaking	3
SPM 270	Sports Marketing	3	BS 302	Prophetic Books & Literature	3
TH 301	Doctrine of Humanity, Sin, and Salvation	3	MKT 315	Consumer Behavior	3
SF 330	The Strategy of Jesus	1	SF 335	Multiplication	1
MD 360	Community Leadership	3	TH 302	Doctrine of God the Son	3
BU 201	Business Ethics	3	BU 305	Business Law	3
Total		16	Total		16
Senior Year					
SF 100	Chapel	0	SF 100	Chapel	0
BS 401	Gospels	3	BS 402	Epistolary Books & Literature	3
TH 303	Doctrine of Holy Spirit, Angels, and Church	3	TH 402	Doctrine of Future Things	3
BU 425	Finance	3	MKT 405 or LS 320	Marketing Research or US Government	3
MKT 305	Strategic Marketing	3	MKT 400	Marketing Internship	4
MKT 310	Digital Marketing	3	MD 499	Ministry Competency Exam	2
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
Total		16	Total		16
<p>There are 30 credits of General Education, 28 credits of Bible, 18 credits of Theology, 10 credits of Discipleship, and 5 credits of Ministry. There are 37 professional credits for this degree. Total degree requirement is 128 credits.</p>					

BACHELOR OF ARTS IN WORKPLACE MINISTRY DEGREE

The Bachelor of Arts in Workplace Ministry degree is designed to give students an opportunity to accomplish BOTH an Associate degree or vocational certification AND a bachelor's degree in four years. The Workplace Ministry degree allows students to be "salt and light" in an effective manner within whatever occupation they choose.

PHILOSOPHICAL FOUNDATION: Montana Bible College has, from its founding, recognized that not all of God's people will be called into full time ministry as their occupation. Thus, alongside the ministry training degree emphases, MBC has always offered a Certificate in Biblical Studies, expecting those students to complete vocational training in non-ministry fields. The Workplace Ministry Degree is in keeping with the philosophy MBC has always had and expands MBC's training of those students.



HOW IT WORKS: This program is flexible! Students may start at MBC with no prior college experience, after a gap year program, or having already completed a vocational certificate or Associate degree. MBC helps each student map out a plan from beginning to graduation. For example, a "traditional" student coming to MBC after high school would begin by attaining a Biblical foundation in worldview and Christian living with the MBC Core Curriculum Freshman Year courses, the equivalent of a Certificate in Biblical Studies program. The student then completes an Associate degree or vocational program through a community or technical college. The "professional studies" credits are flexible to accommodate many vocational options. These credits are transferred into MBC, and the student completes his/her remaining bachelor's credits, including specific courses supporting workplace ministry. In addition, there will be a special internship designed just for this program combining real work experience in the vocation of choice alongside ministry mentorship. Students intentionally apply Biblical worldview in the workplace through integrity, hard work ethic, and intentional seizing of evangelism and disciple-making opportunities.

WORKPLACE MINISTRY DEGREE PLAN EXAMPLE: BA AT MBC INCORPORATING A TRANSFER DEGREE OF COMPUTER SYSTEMS TECHNOLOGY AAS FROM CITY COLLEGE

Fall Semester			Spring Semester		
Course #	Course Name	Credits	Course #	Course Name	Credits
Freshman Year at Montana Bible College					
SF 100	Chapel	0	SF 100	Chapel	0
BS 101	Old Testament Survey (& Storyline)	3	BS 102	New Testament Survey (& Storyline)	3
TH 101	Survey of Doctrine	3	EP 101	Examining Worldviews	3
LS 115 or LS 210	Effective Written Communication or Effective Oral Communication	3	MD 110	Family Development	3
SF 110	Living By Design	3	BS 105	Bible Study Methods	3
MS 110	Paleontology with Dino Dig	3	SF 135	Discipleship Foundations	3
SF 130	Introduction to Discipleship	1	BS 106	Logos Lab	1
Total		16	Total		16
Sophomore Year at City College (Example)					
COMX 106	Comm in a Dynamic Workplace	3	CAPP 156	Excel	3
CSCI 100	Introduction To Programming	3	ITS 212	Network Operating Sys-Server A	3
CSCI 240	Databases and SQL	3	ITS 224	Introduction to Linux	3
ITS 166	Configuring MS Windows 10	3	NTS 104	CCNA 1: Intro to Networks	3
ITS 280	Computer Repair & Maintenance	3	WRIT 121	Intro to Technical Writing	3
M114	Extended Technical Mathematics	3			
Total		18	Total		15
Junior Year at City College (Example)					
ITS 217	Network OK – Server Admin/Apps	3	ITS 245	Computer Forensics	3
ITS 246	Cybersecurity Operations	3	ITS 256	CCNA Security	3
ITS 226	Advanced Linux	3	ITS 257	Intro to Comp Virtualization	3
NTS 105	CCNA 2: Routing & Switching Es	3	ITS 283	Health Information Networking	3
CSCI 214	Server-side Web Prog & Admin	3	ITS 299	Capstone	3
			NTS 204	CCNA 3: Scaling Networks	3
Total		15	Total		18
Senior Year at Montana Bible College					
SF 100	Chapel	0	SF 100	Chapel	0
TH ____	Theology	3	TH ____	Theology	3
BS ____	Bible Exposition	3	MD 499	Ministry Competency Exam	2
TH 303	Doctrine of HS, Angels, & Church	3	BS ____	Bible Exposition	3
HS 205	History of Western Civilization	3	BC 304	Biblical Peacemaking	3
SF 430	Discipleship Capstone 1	1	SF 435	Discipleship Capstone 2	1
MD 360	Community Leadership	3	MD 400	Internship	4
Total		16	Total		16
<p>The credit requirements for each targeted area of General Education, Biblical Studies, Theology, Discipleship, and Ministry will vary depending on the workplace emphasis transferred in by the student. The total credits for this degree will be at least 128 credits.</p>					

COURSE DESCRIPTIONS

The first number refers to the year the course is designed to be taken: 100 first year, 200 second year, etc.; the middle number is a grouping of courses within the discipline; the last number indicates the placement of the course within the whole of the discipline. All courses offered each year during the stated term(s) unless otherwise noted.

BIBLICAL COUNSELING

Counseling courses prepare students for growth in their own sanctification, as well as guiding others in the process of biblical change.

BC 210 DYNAMICS OF BIBLICAL CHANGE (3)

The way that you counsel other people is determined by how you understand God, yourself, other people, life's pressures, and change. This course addresses the depth, breadth, and balance of your understanding. How does Christ's past grace, present grace, and future grace speak to our hearts and change how we live our daily lives? This course is about people. It is about how we face the troubles of life. It is about how we deal with our inner struggles. It is about how we change into Jesus' image. This course is one of two courses required for the CCEF Formation Certificate. Online. Fall and Summer.

BC 220 HELPING RELATIONSHIPS (3)

This course seeks to develop your ministry skills, whether in everyday friendships or more formal, counseling relationships. You'll grow in your ability to listen well, know people, interpret another person's story from a biblical perspective, carefully and wisely apply Scripture, and offer biblically-based truth that will motivate others in their growth in Christ. This course is one of two required for the CCEF Formation Certificate. Online. Spring and Summer.

BC 301 MODELS OF SANCTIFICATION (3)

Students examine models of sanctification held by various denominations and Christian groups. Students also evaluate and develop their own model for the purpose of promoting personal growth and holiness. Specific attention is given to how moral change occurs. This course can also count as a theology class. Offered on demand.

BC 303 COUNSELING OBSERVATION (3)

Students observe and discuss video-taped counseling sessions. The course is designed to help the student learn practical skills in counseling by observation, evaluation, critique, and discussion. Offered on demand.

BC 304 BIBLICAL PEACEMAKING (3)

Students learn a biblical paradigm of relational peace, examining concepts such as forgiveness, confrontation, repentance, reconciliation, restoration, and restitution. Students develop personal conflict resolution skills as well as the ability to coach others through conflict and mediate disputes. Spring.

BC 310 APPLIED THEOLOGY OF THE PERSON (3)

This is a practical theology course examining Scripture's unfolding answer to personal identity and corporate humanity. This course will give you a theological framework for understanding yourself and those around you so that you may know people better and help more effectively. This course is one of four courses required for the CCEF Essentials of Biblical Counseling Certificate. Online. Fall and Spring. *Prerequisite: BC 210 and BC 220*

BC 320 SCRIPTURE FOR LIFE & MINISTRY (3)

Scripture is authoritative and sufficient for counseling, but how do you connect God's Word effectively to the lives and struggles of people around you? How do you use the Bible's redemptive story in counseling so that counselees grow in their knowledge of and love for the sovereign Lord? This course will help you understand both people and the Bible more thoroughly and is designed to strengthen your ability to rivet Scriptural truth to real-life ministry situations. This course is one of four courses required for the CCEF Essentials of Biblical Counseling Certificate. Online. Spring and Summer. *Prerequisite: BC 210 and BC 220*

BC 330 EVERYDAY PROBLEMS IN COUNSELING (3)

This course considers more than ten everyday problems that people face in a fallen world, such as suffering, shame, conflict, and anger. With each problem, we will consider how the Bible conceptualizes the experience and how it leads us to help others to persevere through problems with the goal that their faith expresses itself through love (Gal 5:6). This course is one of four courses required for the CCEF Essentials of Biblical Counseling Certificate. Online. Fall and Spring. *Prerequisite: BC 210 and BC 220*

BC 340 COUNSELING IN THE LOCAL CHURCH (3)

Pastors, elders, and lay leaders will benefit from this course's biblical foundation and historical context for pastoral care and counseling. We'll prioritize practical wisdom as we survey issues of pastoral care such as hospital visitation, crisis response, and church discipline. This course is one of four courses required for the CCEF Essentials of Biblical Counseling Certificate. Online. Spring and Summer. *Prerequisite: BC 210 and BC 220*

BC 400 BIBLICAL COUNSELING INTERNSHIP (4)

Students engage in practical application of biblical counseling and the various methodological aspects of the counseling process. The course will include student participation in a counseling situation as a counselor when an actual counseling case can be provided. All actual counseling situations will be supervised and evaluated as a part of the internship course. Internship requirements and applications may be obtained through the Registrar's Office. Fall and spring, offered on demand. *Prerequisite: junior or senior standing. Internships must be passed with a minimum grade of "C". Lower grades require repeating the internship.*

BC 499 BIBLICAL COUNSELING SPECIAL TOPICS (3)

This course is reserved for opportunities for MBC to offer courses on specialized topics. Offered on demand.

BIBLICAL STUDIES

All courses are directly related to the discipline and process of studying Scripture.

BS 101 OLD TESTAMENT SURVEY (3)

Students are guided through a survey of Old Testament law, history, poetry, and prophecy. The course is designed to acquaint the student with the progressive unfolding of divine revelation and its historical development as a basis for New Testament revelation. Introductory material to each book is given and the content of each book is highlighted. Fall.

BS 102 NEW TESTAMENT SURVEY (3)

Students study the continuity of revelation in its fulfillment of Old Testament expectation. The Inter-Testamental period is covered, and the advent and life of Christ are considered as they pertain to Israel, the

Church, and future things. Consideration is given to the founding of the Church, its personnel, doctrinal endowments, and its consummation. A brief exposition of each New Testament book is presented with a focus on themes, key texts, and background. Spring.

BS 105: BIBLE STUDY METHODS (3)

Students are introduced to systematic, personal Bible study, gaining the foundation for a lifetime of profitable Bible study. The steps of observation, interpretation, and application are examined and related to methods for studying a Bible verse, chapter book, topic, and character. A significant feature of the class will be group study and discussion. Bible study as a means of grace towards sanctification is stressed. *Co-requisite course: BS 106.* Spring.

BS 106 LOGOS LAB (1)

MBC students purchase a one-time, life time subscription to Logos to utilize to supplement their Biblical Studies while a student at MBC and beyond. This course is a lab to provide training and use of Logos online. Students will learn to use Logos as a tool for Bible study. *Co-requisite course: BS 105.* Spring.

BS 202 HISTORICAL BOOKS AND NARRATIVE LITERATURE (3)

This course provides an in-depth exploration of the Old Testament Historical Books and Narrative Literature, offering students a comprehensive understanding of the historical, theological, and literary dimensions of these foundational texts. Through close examination of selected books such as Joshua, Judges, Samuel, Kings, and Chronicles, students will gain insight into the ancient Israelite understanding of God, the nation of Israel, and its covenant relationship. Fall.

BS 203 HYMNIC AND WISDOM BOOKS AND LITERATURE (3)

This course offers a focused study on the Hymnic and Wisdom Books and Literature found in the Bible, examining their distinct literary genres, theological themes, and cultural contexts. Through an exploration of texts such as Psalms, Proverbs, Job, Ecclesiastes, and the Song of Solomon, students will gain a deep appreciation for the diverse forms of expression and wisdom traditions within ancient Israelite and early Jewish literature. Spring.

BS 210 BIBLE EXPOSITION SPECIFIC BOOK OR TOPIC (3)

Students will examine a specific book or topic through exposition, examining the author(s), audience(s), purpose(s) and content of the book being studied. On demand, Fall or Spring.

BS 301 PENTATEUCH, LEGAL AND NARRATIVE LITERATURE (3)

This course provides a comprehensive study of the Pentateuch, focusing on its legal and narrative literature, foundational to the rest of the biblical canon. The Pentateuch, comprising Genesis, Exodus, Leviticus, Numbers, and Deuteronomy, forms the core of the Torah and serves as the foundational narrative and legal framework for ancient Israelite society. The course will explore the historical, cultural, and theological contexts in which these books were composed, examining their literary forms, narrative structures, and legal codes. Students will engage with the intricate interplay between historical narratives—such as the creation account, the patriarchal narratives, the Exodus account, and the wilderness wanderings—and legal materials—such as the Covenant Code, the Holiness Code, and the Deuteronomic laws. Fall.

BS 302 PROPHETIC BOOKS AND LITERATURE (3)

The course will examine major and minor prophetic books, including Isaiah, Jeremiah, Ezekiel, and the Twelve Minor Prophets (Hosea to Malachi). Students will study the historical contexts in which these prophets lived and

prophesied, analyzing their oracles, visions, and symbolic actions as expressions of divine revelation and moral critique. The literary styles and rhetorical techniques used by the prophets to convey their messages will also be explored. Key themes include the prophets' calls to repentance and social justice, critiques of idolatry and injustice, visions of future restoration and renewal, and their theological reflections on the nature of God's sovereignty and faithfulness. Spring.

BS 401: GOSPELS (3)

This course provides a comprehensive study of the four Gospels—Matthew, Mark, Luke, and John—within the context of biblical studies. These foundational texts of the New Testament offer distinct theological perspectives on the life, teachings, death, and resurrection of Jesus Christ, shaping Christian faith and practice through their narrative accounts and theological reflections. The course will explore the historical backgrounds, literary features, and theological themes of each Gospel. Students will examine the unique portrait of Jesus presented in each Gospel, considering the cultural, social, and religious contexts of first-century Judaism and the Greco-Roman world. Key topics include the birth narratives, ministry of Jesus, teachings (such as the Sermon on the Mount), miracles, passion narratives, resurrection accounts, and the theological implications of these events for early Christian communities and contemporary believers. Fall.

BS 402 EPISTOLATORY BOOKS AND LITERATURE (3)

This course offers an in-depth exploration of the New Testament Epistles and the Book of Revelation, examining their historical, theological, and literary significance within the context of early Christianity. The Epistles, written by apostolic figures such as Paul, Peter, James, John, and Jude, address theological doctrines, ethical teachings, and practical issues facing the early Christian communities. Revelation, attributed to John the Apostle, presents apocalyptic visions that convey profound theological truths about God's sovereignty, the ultimate victory of Christ, and the culmination of history. Spring.

BUSINESS

Business classes are intended to give students an introduction to financial operations of non-profit organizations sufficient for interacting with budgets, taxes, and accounting procedures.

BU 201 BUSINESS ADMINISTRATION SKILLS (3)

Skills in financial management and accounting for non-profit organizations is discussed. Students learn how to prepare and read budgets, as well as how to operate a ministry within budgetary guidelines. On demand.

BU 320 BUSINESS FINANCE (3)

This course will examine how an organization operates financially, how money flows through an organization and how to develop successful financial business strategies. How to use financial statements to make business decisions will be presented. This course is business-oriented with a particular emphasis on practical applications and problem-solving techniques. On demand.

BU 400 BUSINESS INTERNSHIP (4)

Business Internship is designed for students pursuing a Bachelor degree in Business Administration. Internship requirements and applications may be obtained through the Registrar's Office. Fall and spring, offered on demand. *Prerequisite: Junior or Senior standing. Internships must be passed with a minimum grade of "C". Lower grades require repeating the internship.*

BU 499 BUSINESS SPECIAL TOPICS (3)

This course is reserved for opportunities for MBC to offer courses on specialized topics.

ETHICS AND PHILOSOPHY

Ethics is not a discipline distinct from Bible. Instead, these classes focus on how every aspect of culture and life is ethics.

EP 101 EXAMINING WORLDVIEWS (3)

The course is offered in an intensive instructional format with the majority of the coursework contained within one week. Spring. Offered as a one-week intensive course.

EP 104 LOGIC (3)

This course will be a study in the art and science of reasoning well. Specifically, this course will focus on defining and relating terms, and determining the relationships between statements as well as recognizing and evaluating the validity of arguments. The course will also engage in formal logic, concentrating on categorical propositions and syllogisms. Finally, the student will be equipped to recognize and formally engage logical fallacies. The ultimate goal of this course will be to train students to love what is true, good, and beautiful, so as to honor and follow the God who personifies these attributes and personally invites us to engage him through them. Spring.

EP 201 INTRODUCTION TO PHILOSOPHY (3)

Students are guided on a survey of philosophy that seeks to introduce them to the major issues in the discipline such as method, logic, metaphysics, epistemology, ethics, and the philosophy of religion. Answers given to these issues by various philosophers and philosophical schools, including Christianity, will be studied. Fall. *Prerequisites: TH 101 and BS 103.*

HISTORY

These courses are primarily historical studies of the development of Christian thought and doctrine as well as the people and events which formed the thought patterns.

HS 205 HISTORY OF WESTERN CIVILIZATION 1 (3)

This course includes analysis and discussion of major events, individuals, works, and ideas that have shaped the Western mind and the structure of Western Civilization. It traces civilization from the ancient world of Greece and Rome through the founding of America. Emphasis is placed on the importance of primary sources in the pursuit of accurate history, the power of ideology to shape culture, and the understanding that ideas truly do have consequences. Fall.

HS 206 HISTORY OF WESTERN CIVILIZATION 2 (3)

This course includes analysis and discussion of major events, individuals, works, and ideas that have shaped the Western mind and the structure of Western Civilization. It traces civilization from the founding of America to the current day. Emphasis is placed on the importance of primary sources in the pursuit of accurate history, the power of ideology to shape culture, and the understanding that ideas truly do have consequences. Spring.

HS 301 CHRISTIAN POLITICAL THOUGHT (3)

This course will survey the manner in which major Christian thinkers have regarded the role of the state and the church's relationship to it from the era of the New Testament to the revolutionary period of the eighteenth century. Attention will be given to topics like the source and nature of law, the concept of a Christian society, the extent and type of obedience Christians should render to the state, as well as the question of justice. The purpose of this course is for us to examine how we can appropriate the rich heritage of Christian tradition in our own engagement with the state in post-Christian western culture. In this class students will engage with primary source texts representative of each period. Fall or Spring. *Prerequisites HS 205 or HS 206.*

LETTERS AND SCIENCE

Classes from the letters and sciences department include biblical language courses and social science courses.

LS 115 EFFECTIVE WRITTEN COMMUNICATION (3)

This class addresses the major principles of college writing, which are meant to serve students in all the disciplines across the curriculum. The course concentrates primarily on expository and argumentative writing; traditional rhetorical modes; and effective composing, revising, and editing strategies. Students gain important skills in grammar, library use, research, and the construction of quality academic essays. Fall.

LS 201 GREEK I (3)

This course introduces the basic grammar, syntax, and vocabulary of the biblical Greek as it relates to nouns, preparing the student to translate, interpret, and apply Scripture. Fall. *Prerequisites: BS 101 and BS 102.*

LS 202 GREEK II (3)

This course introduces the basic grammar, syntax, and vocabulary of biblical Greek as it relates to verbs, preparing the student to translate, interpret, and apply Scripture. Spring. *Prerequisite: LS 201.*

LS 210 EFFECTIVE ORAL COMMUNICATION (3)

Students will learn the fundamental principles of effective, persuasive speech including purpose, clarity, coherence, and eloquence. Common fallacies will be examined. Practice will be provided for all aspects of communication in terms of the message, the speaker, the audience, and the occasion. Students will present speeches on current topics related to the Bible. Fall.

Prerequisite: LS 115

LS 216 INTRODUCTION TO ECONOMICS (3)

General theory and specific real-world applications illuminate the economic functions of our society. Topics covered include basic concepts of workings of markets, supply, demand, fiscal and monetary policy, and governmental roles. Class discusses current personal, business, governmental, and contemporary economic issues and problems. Spring. On demand.

LS 301 GREEK III (3)

This course introduces the intermediate grammar and syntax of biblical Greek, preparing students to translate, interpret, and apply Romans 1-4. Fall. *Prerequisites: LS 201 and LS 202.*

LS 302 GREEK IV (3)

This course introduces the intermediate grammar and syntax of biblical Greek, preparing students to translate, interpret, and apply Romans 5-8. Spring. *Prerequisites: LS 201, LS 202, and LS 301.*

LS 303 HEBREW I (3)

Students are introduced to the grammatical elements of biblical Hebrew, including the vowel system, vocabulary, nouns, adjectives, and the verbal system. Students will learn to translate simple Hebrew and to use a lexicon and other Hebrew reference tools. Fall. *Prerequisites: BS 101 and BS 102.*

LS 304 HEBREW II (3)

Students continue examining the grammatical elements of biblical Hebrew and are introduced to the methodology of exegesis in the Hebrew Bible. Students will do exegetical work in various genres such as narrative, legal literature, psalms, wisdom, and prophecy. Emphasis will be placed on using lexicons, concordances, and Hebrew-based commentaries. Spring. *Prerequisite: LS 303.*

LS 410-429 GREEK EXEGESIS (2)

Students do translation work in specific books either in a classroom setting or via independent study. Typically, this class is taken by students who have completed LS 302 and wish to hone their translation skills. If a student has not previously translated the book being translated by the LS 301 or 302 classes, the student may translate with either of these classes. Offered on demand. *Prerequisite: LS 302.*

LS 430-449 HEBREW EXEGESIS (2)

Students do translation work in specific books either in a classroom setting or via independent study. Typically, this class is taken by students who have completed LS 304 and wish to hone their translation skills. Offered on demand. *Prerequisite: LS 304.*

MINISTRY DEVELOPMENT

In addition to developing a cognitive base, these courses are designed to develop the well-rounded skills needed to provide leadership in the Church.

MD 110 FAMILY DEVELOPMENT (3)

Students interact with a Biblical worldview as it applies broadly to family life, addressing such issues as time, finances, communication, sexuality, dating/courting, marriage, roles of husbands and wives, child raising, and leaving a legacy. Spring.

MD 302 TEACHING CHILDREN – AGES 0-11 (3)

This course operates with the understanding that teaching takes place anytime there is “communication of knowledge”. Students will learn and practice the art of teaching by considering their own learning processes, becoming adept at the skill of imparting truth, and growing in their capability to cultivate their own student’s ability to use his or her mind and body. Fall.

MD 360: COMMUNITY LEADERSHIP (3)

This course provides a comprehensive study of community leadership within the context of church ministry and nonprofit organizations. It explores the principles, practices, and challenges of leadership in fostering effective community engagement, service delivery in urban, small town, and rural contexts. The course will examine key

topics relevant to leadership in church ministry and nonprofits, including organizational management, strategic planning, financial stewardship, volunteer engagement, program development, and ethical considerations. Special emphasis will be placed on understanding the unique dynamics of nonprofit governance, fundraising strategies, and the legal and regulatory frameworks that shape nonprofit operations. Fall.

MD 400 MINISTRY INTERNSHIP (4)

The student will serve in a local church or ministry under the guidance of a qualified pastor or Christian leader. The internship will be designed to provide practical field training in a particular ministry such as Christian education, youth or campus ministry, Christian camp ministry or other MBC approved and directed outdoor ministry. Internship requirements and applications may be obtained through the Registrar's Office. Fall and Spring. Offered on demand. *Prerequisite: Junior or Senior standing. Internships must be passed with a minimum grade of "C". Lower grades require repeating the internship.*

MD 402 NEXT GENERATION MINISTRY INTERNSHIP (4)

The student will serve in a local church or ministry under the guidance of a qualified pastor or Christian leader. The internship will be designed to provide practical field training in a particular ministry such as Christian education, youth or campus ministry, Christian camp ministry or other MBC approved ministry. Internship requirements and applications may be obtained through the Registrar's Office. Fall and Spring. Offered on demand. *Prerequisite: Junior or Senior standing. Internships must be passed with a minimum grade of "C". Lower grades require repeating the internship.*

MD 499 MINISTRY COMPETENCY EXAM (2)

The competency exam is a time of reflection by the student on the benefits and learning experiences of their education at MBC. Students are required to rehearse some of their history at MBC, comment on specific classes, and give feedback to professors. All available professors will be present at the exam and will be given the opportunity to question graduates. Following the student presentation and faculty evaluation, a determination will be made regarding the candidate's competency for graduation. *Prerequisites: completed during spring semester of year of graduation.*

MISSIONS

In preparation for ministry in a specific culture, cultural awareness and understanding are essential. The Missions emphasis exposes students to these elements and trains them to interact on a meaningful level with people for the purpose of bringing the Gospel to that culture.

MI 101 INTRODUCTION TO WORLD CHRISTIANITY (3)

This course explores Christianity as a world religion with an emphasis on the new era of global expansion in the nineteenth and twentieth centuries. It gives special consideration to the remarkable growth of Christianity in Africa, Asia, and Latin America during the twentieth and twenty-first centuries, but also discusses developments in North America and Europe. Students will be introduced to key themes produced by major thinkers like David Barrett, Dana Robert, Lamin Sanneh, and Andrew Walls. Spring

MI 201 HISTORY OF CHRISTIAN MISSIONS (3)

This course will follow the history of Christian missions and expansion beginning in the first century, up to the present. It will consider how Christianity expanded in the ancient period and examine the important role of "missionary monks" during the Middle Ages. The course will cover Catholic mission societies like the Jesuits and

the Dominicans, as well as Protestant missionary activity in the early modern period. Special attention will be given to evangelicalism and the rise of the modern missionary movement, as well as new developments in missions with the rapid growth of missionaries now being sent out from everywhere to everyone. Fall. Offered as a one-week intensive course.

MI 203 THEOLOGY OF CHRISTIAN MISSION (3)

This course will consider Biblical foundations and theological developments in Christian missions. It will place an emphasis on the Biblical text, showing that God's plan of redemption is the restoration of all creation with missions as the means through which he accomplishes his plan in the world. It will explore the beginnings of the study of mission theology as an academic discipline in the nineteenth-century and show how thinking on Christian mission has evolved over time. Students will explore theological themes such as the Three-Self Formula, indigenization, ecumenism, partnership (in mission), poverty, social justice, dependency problems, unreached people groups and the debate regarding evangelism and social justice. Spring. Offered as a one-week intensive course.

MI 304 MISSIONS IN THE TWENTY-FIRST CENTURY (3)

This course will consider contemporary issues related to missions in the twenty-first century. It will begin with an assessment of how global missions has changed in a new era of world Christianity. It will consider what Christianity's "Southward shift" means for missions practice in the twenty-first century. The course will explore themes and ideas like migration movements reverse mission (missionaries coming from the Global South), mission partnership (across regions), urbanization (and how it relates to frontier missions), the role of the Western church in an era of mission globalization, and new research on the STNM (Short Term Missions) industry in North America. Fall. Offered as a one-week intensive course.

MI 306 MISSION AND GLOBAL POVERTY (3)

This course will give attention to the intersection of Christian mission and global poverty. It will examine the teaching of both the Old and New Testament on poverty and show how evangelicals have sometimes focused exclusively on evangelism while neglecting the Biblical teaching on caring for the poor and marginalized. It will give attention to historical developments within evangelicalism during the twentieth century that have led to a more wholistic understanding of the gospel. The course will also challenge students to consider how Christian mission can retain its focus on evangelism as the most important work of the church without neglecting the Biblical call to serve the poor. Spring. Offered as a one-week intensive course.

MI 406 THEOLOGY AND THE GLOBAL CHURCH (3)

This course will examine how the global church is shaping theological discourse in the twenty-first century. At the theoretical level, it will examine the degree to which theological ideas have been universal (normative) for all Christians or local (cultural) and therefore only applicable to certain Christians. The course will consider how the first-century debate between Jewish and Gentile Christians framed the discussion around the question of normative theology. The purpose of this course will be to equip students with an intellectual framework that will help them remain committed to evangelical convictions, yet open to the ways in which the global church can enrich their understanding of Scripture. Fall. Offered as a one-week intensive course.

MI 407 CHRISTIANITY AND WORLD RELIGIONS (3)

This course will explore Christianity and its relationship with other world religions. It will provide an introduction to other major world religions including Islam, Hinduism, Buddhism, Folk Religions, and explore some Native American religious ideas. The course will examine concepts like exclusivism, inclusivism, and pluralism in the Christian tradition. It will consider the early church's concept of *praeparatio evangelica* in which other religious

were considered a “preparation for the gospel,” and the debates around this idea. It will further explore how Christians have viewed inter-religious dialogue in both positive and negative ways and the related implications for global evangelism. Spring. Offered as a one-week intensive course.

MI 400 CULTURAL IMMERSION INTERNSHIP (4)

Internship opportunities are to be coordinated by the Vice President of Academics. There may be possibilities within Montana (serving cross-culturally in the state), the United States (one thinks of urban experiences), the United Kingdom (such as Cambridge), or any number of places in the Global South (Guatemala, Costa Rica, Kenya, Zimbabwe, India, Thailand, or some other location). Fall.

MI 499 MISSIONS SPECIAL TOPICS (3)

This course is reserved for opportunities for MBC to offer courses on specialized topics. Offered on demand.

MATH AND SCIENCE

These classes provide general education credits toward fulfillment of a bachelor’s degree. Courses are designed to be practical for those preparing for ministry and engagement of the world around them with the gospel.

MS 110 PALEONTOLOGY WITH DINO DIG (3)

Students will learn about geology and paleontology in the context of the Genesis flood. Students will get hands-on experience in prospecting, excavating, and preparing fossils from the Hell Creek formation in the Glendive, MT area. The course is offered in an intensive instructional format with the majority of the coursework contained within one week. An additional Lab Fee is required. The fee will cover the cost of lodging arranged by MBC, round trip transportation from the Billings campus to Glendive and the various locations for instruction, and most meals. This fee will be paid by each student whether they take advantage of some or all items covered by the fee. Fall. Offered as a one-week intensive course.

MUSIC

Because music is an integral part of the Christian worship experience, courses are offered within this field of study.

MU 101 CHOIR (1)

Students have the opportunity to participate in a vocal ensemble with the purpose of improving vocal skills and learning to corporately lead worship through music. Fall and spring. Offered annually. Note: May be repeated for additional credit, not to exceed 8 credit hours. After the first two credits have been paid, tuition is waived for future repeats. Fall and Spring. Offered on demand.

MU 401 MUSIC IN WORSHIP (3)

Students are introduced to the history of music in worship as well as the integral role it plays in ministry. Students gain firm awareness of the responsibilities of those who lead in public worship. Attention is given to understanding the songs historically and scripturally and to the structure and progression of various types of services. Offered on demand.

PASTORAL STUDIES

Courses in this section are centered on development of pastoral skills necessary for serving and ministering to God's people.

PS 301 HOMILETICS I (3)

Students are introduced to the study and practice of sermon preparation and delivery. Building upon the foundation of BS 103, 104 and LS 210, the student learns how to construct a sermon which is biblically sound and relevant to the human situation. Emphasis is given to spiritual preparation for preaching as well as the mechanics of sermon preparation. Fall. *Prerequisites: BS 101, BS 102, BS 105, BS 106 and LS 210, or equivalent.* Fall.

PS 302 HOMILETICS II (3)

Students study the various literary genres of Scripture in order to study the biblical text accurately and preach it in a manner which is faithful to the genre in which the Holy Spirit gave it. The course serves as a practicum for PS 301 by giving each student the opportunity to hone preparation and delivery skills. Spring. *Prerequisite: PS 301.*

PS 304 YOUTH MINISTRY & CULTURAL ANALYSIS (3)

The trend-setting nature of youth culture is examined according to its sources and media. Engaging this culture for evangelistic and discipleship purposes is explored from the context of ministry within a local church. Spring.

PS 400 PASTORAL INTERNSHIP (4)

The pastoral student will serve in a local church under the guidance of a qualified pastor. In addition to receiving practical field training in various ministry skills, the student will be exposed to the challenges of small churches in a stimulating way. Internship requirements and applications may be obtained through the Registrar's Office. Fall and spring, offered on demand. *Prerequisite: junior or senior standing. Internships must be passed with a minimum grade of "C". Lower grades require repeating the internship.*

PS 401 PASTORAL LEADERSHIP (3)

Students examine the roles and responsibilities of the pastor as leader of a local congregation. The pastoral student learns biblical and practical principles for the organization, functioning, and operational procedures of the local church, and is introduced to the qualifications, duties, and responsibilities of the pastor in his relations to the Church, his community, and the world in which he lives. Special emphasis is placed upon the principles of effective Christian leadership. Fall. *Prerequisite: junior or senior standing.*

PS 402 ADVANCED PASTORAL LEADERSHIP (3)

This course will equip the student with knowledge and skills beyond the introductory level of PS 401 Pastoral Leadership. Included is further treatment of the biblical theology of the shepherd and elder, theology of and guidelines for officiating special services, calling and candidating, building projects, pastoral administration and finances, and applied discipleship. Spring. Offered on demand. *Prerequisite: junior or senior standing and PS 401.*

PS 403 DISCIPLING & COUNSELING YOUTH (3)

Application is made of discipleship and Biblical counseling principles specific to issues encountered by youth and their parents. Strategies for discipling youth in the context of parental authority are highlighted. Fall.

PS 406 YOUTH MINISTRY IN THE LOCAL CHURCH (3)

Consideration is given to the dynamics of youth ministry in the context of the local church. Some issues receiving special attention are: interaction between church and family; healthy relationships within church leadership; the process of developing and walking alongside a leadership team; and management of various organizational issues including safety, budget, insurance, transportation, planning and events. Spring.

PHYSICAL FITNESS

Glorifying God does not only happen with our minds, but with our bodies. Classes are offered in this department bearing this in mind.

PE 110-199 PHYSICAL FITNESS (1)

Students reinforce their conviction that their body is a temple of the Holy Spirit by taking action to keep that body healthy. Four credits of physical fitness education are required for all students unless released by medical certification. These courses provide an understanding of physical fitness and guide the student in the choice and implementation of personal fitness goals. Fall and Spring. Offered on demand.

SPIRITUAL FORMATION

Spiritual maturity is not automatic. The aim of these courses is to foster habits of lifelong discipleship both personally, and in the community of Christ's Body.

SF 100 CHAPEL (PASS/FAIL)

Chapel affords an opportunity for corporate worship and teaching. Students are exposed to a variety of teaching from guest speakers from local churches, mission agencies, service organizations, MBC faculty and staff, as well as opportunity for student testimonies and prayer time. Through chapel, students are challenged to consider opportunities for ministry both during and after college. Chapel is required for students enrolled in any B.A. program and for those enrolled in 9 or more credits. Fall and Spring.

SF 110 LIVING BY DESIGN (3)

This course is designed to help students identify and develop necessary strategies to enhance life skills and college success. Focused topics will include overcoming barriers to success; study skills, such as time management and note taking; learning styles; college expectations and resources; money management; career exploration; and maintaining physical, mental and emotional health. Fall.

SF 120 ACADEMIC CULTURE TRAINING FOR STUDENTS (ACTS) (PASS/FAIL)

The mission of the Academic Culture Training for Students (ACTS) is to provide additional help to students so they may achieve academic success. Some of our students may demonstrate difficulty in their study skills and ability to comprehend required reading assignments. The primary avenue for assistance is a one-on-one meeting with an academic coach who will work individually with the student to determine a plan of action. Students selected for participation in the program will be notified by the Vice President of Academic Affairs. Fall and Spring.

SF 130 INTRODUCTION TO DISCIPLESHIP (1)

Students in this course will be introduced to the Biblical concept of discipleship by examining what discipleship is, identifying what disciples are, and learning to identify Jesus as the perfect disciple-maker. Fall.

SF 135 DISCIPLESHIP FOUNDATIONS (3)

Students in this course will be introduced to the Biblical and historical foundations of discipleship by examining Biblical examples of discipling relationships, historical processes and components of discipleship, and contemporary models of discipleship. Spring.

SF 230 DISCIPLING RELATIONSHIPS (1)

Students in this course will be introduced to the various types of relationships they will encounter as they engage in disciple making. Fall.

SF 235 SPIRITUAL FORMATION (1)

Students in this course will be introduced to various practices leading to spiritual maturity and how this lifelong process is critical to discipleship. Spring.

SF 330 STRATEGY OF JESUS (1)

Students in this course will be introduced to Jesus' strategies of disciple making and how they can be implemented in contemporary discipleship efforts. Fall.

SF 335 MULTIPLICATION (1)

Students in this course will be introduced to various methods of multiplying disciples and learn to use church demographics to determine the best discipling methodology. Spring.

SF 430 DISCIPLESHIP CAPSTONE 1 (1)

Students in this course will draw upon experiences and insights gleaned from previous discipleship instruction and learn to build a comprehensive discipleship strategy for use in the local church. Fall.

SF 435 DISCIPLESHIP CAPSTONE 2 (1)

Students in this course will have the opportunity to practice what has been learned in MBC's discipleship program by participating in a discipleship experience trip. Spring.

THEOLOGY

These courses are systematic doctrinal studies and courses which include the study of "cults" and defense of the faith.

TH 101 SURVEY OF DOCTRINE (3)

This course is an introductory study of the great doctrines of the Christian faith as presented in Scripture. The ten major themes of the Bible that are examined include Scripture, God, Jesus Christ, the Holy Spirit, Angels, Humanity, Sin, Salvation, the Church, and the Last Things. Fall.

TH 102 APOLOGETICS 1 (3)

This course will survey the biblical foundations for apologetics, including the basics of a biblical epistemology. Learning will be supported with activities that include research, critical thinking, problem solving, and oral and written communication skills. This course satisfies the first semester requirements for the Senior Seminar at Billings Christian School. Fall. Offered on Demand.

TH 103: EXAMINING WORLDVIEWS (3)

Examining Worldviews explores the crossroads between God's eternal truth in an ever changing culture and world. Emphasis will be placed on the art of reflective thinking and discernment, and the application of Scripture to our daily lives. Spring.

TH 102 APOLOGETICS 2 (3)

This course continues to survey the biblical foundations for apologetics, including the basics of a biblical epistemology. Students will be familiarized with the major schools of apologetic methodology. Learning will be supported with activities that include research, critical thinking, problem solving, and oral and written communication skills. This course satisfies the second semester requirements for the Senior Seminar at Billings Christian School. Spring. Offered on Demand.

TH 201 DOCTRINE OF THE SCRIPTURES AND GOD (3)

Students delve into the subjects of revelation, inspiration, canonicity, translations, versions, textual criticism, and the nature of the Godhead as presented in the Scriptures. Spring. *Prerequisite: TH 101.*

TH 301 DOCTRINE OF HUMANITY, SIN, AND SALVATION (3)

Students study the creation, original state, and fall of humanity, along with the effects of sin upon humanity and God's provision of salvation in the person and work of Christ. Biblical terms such as redemption, propitiation, reconciliation, forgiveness, justification, regeneration, and sanctification are studied. Fall. *Prerequisite: TH 101.*

TH 302 DOCTRINE OF GOD THE SON (3)

Students focus their study on the person and work of Jesus Christ. By way of contrast, the student will also examine heretical views of Christ from the past and the present. Spring. *Prerequisite: TH 101.*

TH 303 DOCTRINE OF THE HOLY SPIRIT, ANGELS, AND THE CHURCH (3)

Students focus their attention on the person and work of the Holy Spirit; the origin, nature, work, and destiny of both holy and fallen angels; and the study of the Church. The course brings into focus God's purpose for today and the spiritual battle that rages as Satan opposes that purpose. Fall. *Prerequisite: TH 101.*

TH 402 DOCTRINE OF FUTURE THINGS AND CONTEMPORARY ISSUES (3)

Students integrate the teachings of Scripture concerning the future of Israel, the Church, and the nations in the first half of this course, while the second portion focuses on current theological debates. Spring. *Prerequisite: TH 101.*

ADMINISTRATION AND FACULTY

Mr. Ryan Ward, MA, President, Faculty

Dr. Les Walton, D Min, Vice-President of Executive Affairs, Faculty

Dr. Andre Gazal, PhD, Vice-President of Academic Affairs, Faculty

Mrs. Diann Floth, MBA, Chief Financial Officer

Mr. Joe King, Vice-President of Student Affairs, Faculty

Mr. Kevin Smith, Library Director, Faculty

Mrs. Cheryl Anderson, M Ed, Registrar

Adjunct Faculty may be found on the Montana Bible College Website.



CATALOG 2024-2025

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